

2021 Annual Report

From January 1, 2021 to December 31, 2021



Non-Profit Organization

Bridge Asia Japan

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Major Achievements in 2021

Activities in Myanmar

In 2021, due to the coronavirus breakout of more than 5,000 people being infected daily and the devastating impact of the military coup occurrence in February, various movement restrictions and bans on gatherings have led to the cancellation or postponement of BAJ's activities in Rakhine State. However, since Rakhine State is comparatively a safe enough place in carrying out activities, BAJ was able to proceed with certain activities while searching for possible opportunities and ensuring security.

The following are the results of our activities in 2021.

- **Basic Infrastructure Construction and Repairs in Maungdaw**
 - 4 culverts built (bridges less than or equal to 4 meters)
 - 8 basic infrastructures constructed (access roads etc.)
 - 5 reservoirs repaired
 - 4 water wells repaired
 - 8 school buildings construction completed
 - 569 vehicles maintenance performed and repaired
 - 20 cycles (17,675 gallons) of fuel filtered
 - 62 solar panels (streetlights) installed
 - 791 participants (manpower providers) attended the Cash-for-Work Program

- **Training Programs for Local Staff in Maungdaw**
 - Total training days: 78 days
 - Total participants: Approximately 45

Activities in Vietnam

Vietnam was also affected by the COVID-19 pandemic in 2021, and as a result, elementary and junior high schools closed one after another which decreased the opportunity to hold face-to-face class sessions. In addition, the sales at BAJ's direct sales store also decreased. However, we are pioneering new methods by conducting online classes and study tours.

- **Online Activities in Hue City**
 - 22 environmental education sessions conducted
 - 671 students participated
 - 50 students received financial support from the “Shine! Children of Asia” Fund

- **BAJ’s Direct Sales Store Activities**
 - 2,118,743,936 VND of annual sales (Vietnamese Dong/100,000 ÷ 470 yen)
 - 3% monthly average profit rate

- **Ecotourism Activities**
 - 45 participants attended BAJ’s online study tours (3 sessions in total)

- **Hue City Flood Damage Emergency Support Activities**
 - 172 households received financial support from the relief fund

- **Vietnam Project Support Volunteer Team Activities**
 - 14 meetings held
 - 46 participants attended the meetings

Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan

2021 was a challenging year for us because of various reasons, such as the movement restrictions caused by the domestic expansion of COVID-19, transport restrictions due to the domestic conflicts caused by the coup in Myanmar, and the restriction for funding transfers. However, we took advantage of the online environment to hold some meetings and reporting sessions in Tokyo. In addition, our online study tour in Vietnam was highly praised. We see this as our latest operation model. My sincere gratitude goes out to all of BAJ's staff on site.

A Non-Government Organization's (NGO) activity can incorporate the diversity of civil society, and it can showcase individual values through volunteering and donations. The content varies from issues related to personal dignity as well as global agenda such as environment, refugees, disability, gender, and human rights. Our activities are citizen-based and regarded as "mutual help" rather than "public help" or "self-help."

Thank you again for your continuous support and cooperation.

As for the oversea projects, the internal conflict is still ongoing in Myanmar. According to the Myanmar Armed Forces, the situation concerning COVID-19 was fairly stabilized in 2022. However, the deterioration of public safety due to the coup is expanding. With regard to the "Quick Impact Project" in Maungdaw, Rakhine state, the Tokyo office closely communicated with the onsite staff to advance the project while securing their safety.

As for the projects in Vietnam, while being affected by COVID-19, we succeeded to give an online class about the environment by taking full advantage of online resources. In the latter half of the year, we held an online study tour that included participants from Japan. This was the third time we held this event, and it received a good reputation as it was jointly planned by a travel agency. We are hoping to develop this project in 2022 as well since we are already receiving inquiries from groups and organizations.

In the Tokyo office, we continued to adopt various work shifts such as short-time work and home-based work throughout the year. In-person events such as the BAJ café and debriefing sessions were canceled, and interns were also accepted online. Some events had to be called off, however, the "Furu Kuru" (Used Clothes Recycle Program) showed a steady growth and it achieved its highest revenue since its launch in 2014. Moreover, in 2021, we continued our collaboration online with "Nimaime-no-meishi" and "Dot-jp Nonprofit Organization" who connect NGOs, private enterprises, and students.

Although the situation concerning Myanmar's domestic conflict is unstable and unpredictable, we managed to make some progress this year. In Vietnam, we saw a new dimension of our activities by utilizing the online environment.

Etsuko Nemoto

Chairperson

Bridge Asia Japan, Non-Profit Organization

BAJ's Four Missions

1. Providing opportunities for skill acquisition and capacity building
2. Assisting in income improvement
3. Setting environmental foundations for local development
4. Preserving the environment and raising awareness

I. Activities in Myanmar

SUMMARY

BAJ has participated in the refugee returning project in Rakhine state, the north-western part of Myanmar, as an Implementing Partner (IP) at the request of United Nations High Commissioner for Refugees (UNHCR) since 1995, at the time when the country was ruled by the military government.

In 2007, ex-military officer Thein Sein became the prime minister, and political renovation led by the military government began. The following year, a public referendum for the new constitution took place and Myanmar's road to democracy marked the start during this time. In 2015, when the democratic government was inaugurated, the first ever general election was held. The National League for Democracy made a complete victory in the election and the Aung San Suu Kyi administration was established. Since then, Non-Government Organization activity became easier with support and companies coming in from all over the world.

However, on February 1, 2021, a military coup broke out and developed into a domestic conflict between democratic forces and the national army. In November, clashes between the Arakan Rohingya Salvation Army (AA) and the national army rebooted after a year of ceasefire in the northern part of Rakhine state. Muslim residents became refugees and were fleeing to Myanmar's neighboring country, Bangladesh. The local security situation was deteriorating as the anti-army struggle by the democratic forces expanded while affecting many tribes. Although various approaches were made by the international society, including the United Nations and the Association of Southeast Asian Nations, an effective solution has not yet been found.

The security situation in Rakhine state, where BAJ mainly works, was relatively stable compared to the nationwide confusion. However, it was affected by banking limitations and price increases. The projects in Rakhine have been greatly restricted since June due to the revocation of activity authorization by the local government. In addition, we had to make a hard decision to close some of our branches due to funding and the prolongment of the project.

The influence of COVID-19 is still ongoing in Myanmar. New cases sharply increased from June and it reached its peak in July. Around 5,000 people were newly infected every day. The medical system, which became more vulnerable due to the coup and the lack of oxygen cylinders, made the situation worse. The number of patients decreased in August, and new cases shifted to a relatively low level.

Although the school construction project with the Nippon Foundation from FY2020 was affected by COVID-19, we managed to complete the construction of the remaining eight schools in March 2021. Additionally, the 16 schools which were planned for construction during the third year of the second phase were also completed and the handover ceremony was held thereafter.

Regarding the UNHCR projects, we were able to carry out the Maintenance of Vehicles and Machineries and Quick Impact Projects (QIP). The Maintenance of Vehicles and Machineries project was implemented without being greatly affected by the situation. However, we had to temporarily cease the QIP project in June due to the revocation of activity authorization by the local government.

Although Japanese staff currently cannot visit the site, we are developing our projects by taking the advantage of email, telephone, and online meeting systems and closely coordinating with the local staff. In addition, we conducted various online training to build the capacity of local staff. By keeping an eye on the nationwide unstable political situation, which is predicted to continue, and fully preparing for COVID-19, we will continuously engage in our projects.

I. Activities in Rakhine State

(1) Maintenance of Vehicles and Machineries and Other Activities

【Funded by UNHCR】

Support for United Nations (UN) agencies, international Non-Government Organizations (NGO) and other organizations working in northern Rakhine State

Rakhine State is a remote region located at the border of Bangladesh. The life of Muslims in this region is severely restricted and they escape to Bangladesh when their lives are in danger. In 1992, approximately 230,000 people became refugees, and the United Nations High Commissioner for Refugees (UNHCR) supported their repatriation. At the same time, international organizations, and NGOs, such as the UN World Food Program and the UN Development Programme, came to this region to assist returnees and to promote their repatriation. BAJ is conducting maintenance of vehicles, boats, and generators for the organizations. Filtering fuels is essential for running machineries in safe conditions. BAJ conducted a total of 562 repairs and maintenance activities and filtered 17,675 gallons (around 66.9 kiloliters) of fuels from January to December 2021. The coup that occurred in February did not impact our activities.

Given the spread of COVID-19, we set up partitions in UN vehicles and for other organizations to protect them from airborne droplets.

(2) Quick Impact Project

【Funded by UNHCR】

Improving the environment for the return of refugees

We conducted small-scale infrastructure projects to improve living conditions in northern Rakhine State for voluntary repatriation and resettlement of refugees who had fled to Bangladesh. We conducted projects, such as constructing and repairing connecting roads, repairing water supply equipment and water reservoirs, and installing solar-powered streetlights.

We have been unable to get approval for our activities and movement from the local governmental agencies since June 2021. In addition, we suspended constructions temporarily due to heavy rains and the spread of COVID-19. However, based on our past experience, we were able to continue our activities without any major interruptions by remotely managing and monitoring construction progress.

As a result, we have completed 16 small-scale infrastructure improvement projects out of 21 planned for FY2021, such as constructing roads, maintaining water reservoirs, and installing solar-powered street lights. Five uncompleted projects, such as constructing schools and maintaining water supply equipment, will be carried forward into FY2022.

We introduced the program “Cash for Work,” in which villagers who had not had job opportunities participated in the infrastructure improvement project as labour and were offered opportunities to earn cash.

2021 project progress is as follows:

#	Township	Project Site	Ethnic Group	Project	Start Date	Progress
1	Maungdaw	Nyaung Chaung village	Muslims	Connecting road construction	6/25/2020	Resumed on 12/25/2020 Completed on 2/5/2021 *Carried forward from 2020

2		Pa Din village	Muslims	Connecting road construction	7/11/2020	Resumed on 12/21/2020 Completed on 1/16/2021 *Carried forward from 2020
3		Tha Yet Oke village	Rakhine	Connecting road reconstruction A	7/11/2020	Resumed on 11/24/2020 Completed on 1/16/2021 *Carried forward from 2020
				Connecting road reconstruction B, Culvert	12/1/2020	Completed on 3/31/2021 *Carried forward from 2020
4		Min Ga Lar Ah Sheik Kyar village	Muslims	Water supply equipment maintenance	4/23/2021	25% completed Carried forward to 2022
		Ah Bu Gyar village	Muslims		6/1/2021	10% completed Carried forward to 2022
5		Kyauk Hlay Kar village	Daing-net	Water supply equipment maintenance	2/22/2021	Completed on 5/13/2021
		Thea Chaung Pyu Su village	Maramagyi		3/1/2021	Completed on 5/13/2021
		Ywar Thit village	Muslims		3/31/2021	Completed on 5/19/2021
6		(Du) Nyaung Pin Gyi village	Muslims	Connecting road reconstruction	4/25/2021	Completed on 1/16/2022
7		Thea Chaung Pyu Su village	Muslims	School facility renovation	Not started	Not started *Carried forward to 2022
8	Buthidaung	Ah Lel Chaung village	Muslims	Connecting road reconstruction	5/1/2021	Completed on 1/30/2022
9		Mee Chaung Zay village	Muslims	Water reservoir maintenance	6/1/2021	Completed on 12/17/2021
10		Hpaw Tay Ahr Li village	Muslims	Water reservoir maintenance A	5/24/2021	Completed on 12/2/2021
				Water reservoir maintenance B	11/15/2021	Completed on 12/30/2021
11		Ywar Thit village	Muslims	Water reservoir maintenance	12/1/2021	Completed on 1/6/2021
12	Maungdaw	Pa Din village	Muslims	Water supply equipment maintenance	Not started	Not started *Carried forward to 2022
13		Nyaung Chaung village	Muslims	Water supply equipment maintenance	Not started	Not started *Carried forward to 2022
14		Ah Bu Gyar village	Muslims	Solar-powered streetlights installation	3/24/2021	Completed on 4/12/2021
15		Tha Yet Oke village	Rakhine	Solar-powered streetlights installation	3/24/2021	Completed on 4/12/2021

16		Min Ga Lar Ah Sheik Kyar village	Muslims	Solar-powered streetlights installation	3/24/2021	Completed on 4/12/2021
17		U Daung village	Rakhine	Water reservoir maintenance	4/26/2021	Completed on 7/16/2021
18		Aung Thar Yar village	Rakhine	Water supply equipment maintenance	Not started	Not started *Carried forward to 2022
19		Tha Yet Oke village	Rakhine	Culvert repair	8/2/2021	Completed on 9/3/2021
20		Dha Gyi Zar village	Muslims	Solar-powered streetlights installation	8/14/2021	Completed on 8/17/2021
21		Tha Yet Oke village	Rakhine	Connecting road reconstruction, Culvert	9/21/2021	Completed on 11/26/2021

(*Grayed cells are projects completed within FY2021)

II. Community Development Project Through School Constructions

【Funded by The Nippon Foundation】

Connecting schools and the local community

Many school buildings in villages in Myanmar are constructed by donations from parents and people in the local community. They are built with palm trees and bamboo which only last for a few years and some have holes in the floor or roof and are not safe. BAJ has built 148 school buildings with reinforced concrete in this area which are equipped with toilets. As a result, this has increased the number of female students and teachers commuting to school.

However, they are not accustomed to cleaning their school by themselves as in Japan. Also, because there are very few parent-teacher association (PTA) activities, BAJ started the "PTA Workshop Activity" to create opportunities for parents to think and act together with teachers on how to improve the school environment. We also conducted Disaster Risk Reduction Training to create hazard maps and plan evacuation routes as well as the set-up of Educational Tree Gardens in some schools to create a positive learning environment. Unfortunately, the implementation was limited due to the spread of COVID-19 and the coup.

(1) School Construction Project

This project had been suspended due to the spread of COVID-19 since late August 2020. It was resumed in December and the construction of 8 schools was completed in March 2021, bringing the second 3-year plan to build 16 schools to an end. All were handed over to each

school by April.

With the project completion, Sittwe Office and Toungup Office in Rakhine State were closed at the end of March and we reported the project completion to the relevant organizations.

Project progress in 2021 is as follows:

#	Township	Village	Size, Type of Building	Start Date	Progress
1	Sittwe	Mingan	130ft x 30ft • Reinforced concrete	11/16/2019	Resumed on 12/20/2020, Completed on 3/15/2021
2	Myebon	Pasoe Pyauk	60ft x 30ft • Reinforced concrete	10/21/2019	Completed on 5/31/2020
3		Pyayt Chaung	100ft x 30ft • Reinforced concrete	1/1/2020	Resumed on 12/1/2020, Completed on 2/23/2021
4		Toke Chaung	100ft x 30ft • Reinforced concrete	Canceled	-
5		Din Gar Ya	60ft x 30ft • Reinforced concrete	Canceled	-
6	Toungup	La Mu Maw	70ft x 30ft • Reinforced concrete	10/7/2019	Completed on 5/13/2020
7		Kyoe Kyar Kwin	60ft x 30ft • Reinforced concrete	5/21/2020	Resumed on 12/9/2020, Completed on 2/15/2021
8	Thandwe	U Yin Pyin	60ft x 30ft • Stilted	3/6/2020	Resumed on 12/22/2020, Completed on 1/7/2021
9		Maday	60ft x 30ft • Stilted	3/28/2020	Resumed on 12/22/2021, Completed on 1/14/2021
10	Manaung	Bu Yae Myet	120ft x 30ft • Reinforced concrete	10/15/2019	Completed on 3/15/2020
11		Pan Hpe	60ft x 30ft • with evacuation shelter	Canceled	-
12		Kan Zun	80ft x 30ft • Reinforced concrete	10/15/2019	Completed on 3/31/2020
13		Yae Myet Wa	60ft x 30ft • with evacuation shelter	10/21/2019	Completed on 5/28/2020
14		Nyaung Kone	80ft x 30ft • Reinforced concrete	10/15/2019	Completed on 3/31/2020
15	Rathidaung	Taung Hla Maw	60ft x 30ft • Reinforced concrete	Canceled	-
16	Buthidaung	Mee Ya Thar Seik	80ft x 30ft • Reinforced concrete	11/1/2019	Completed on 4/9/2020
17		Ku Toet Seik	60ft x 30ft • Reinforced concrete	5/15/2020	Resumed on 12/2/2020, Completed on 1/15/2021

18	Maungdaw	Myo Ma (West)	120ft x 30ft • Stilted	11/25/2019	Completed on 4/30/2020
19	Pauktaw	Dar Kaing	80ft x 30ft • Reinforced concrete	5/21/2020	Resumed on 12/7/2020, Completed on 1/28/2021
20		Lwan U	80ft x 30ft • Reinforced concrete	5/21/2020	Resumed on 12/10/2020, Completed on 2/22/2021

(1 ft ≅ 30.48 cm)

(2) PTA Workshop Activity

Aiming to improve the maintenance of school buildings by the PTA, we conducted workshops for parents to learn the roles of PTA, and the importance of hygiene such as hand washing and garbage disposal. However, the spread of COVID-19 prevented us from obtaining permission for our activities from state government. As a result, we had no choice but to suspend our activities in late August and were unable to resume during the scheduled project period. Unfortunately, all subsequent activities had to be cancelled which led to an early project closure (i.e., the second 3-year project plan) for the year.

(3) Disaster Risk Reduction Training including Educational Tree Garden Activity

With the goal of reducing the risk of disasters at schools, a three-day disaster risk reduction training was held for 3rd and 4th grade students in which PTA members provided them with basic knowledge on how to protect themselves from disasters, including how to use school buildings in the event of a disaster.

However, given the spread of COVID-19, we were unable to obtain permission from state government and had to suspend our activities. We could not resume during the scheduled project period, which led to an early project closure (i.e., the second 3-year project plan) for the year.

The Educational Tree Garden Activity, one of the environmental education programs, was also canceled.

III. Activities at Yangon Office

“Back Seat Player” as the Promoter of the Projects

At Yangon office, which oversees all projects in Myanmar, we engaged in various administrative works such as arranging human resources (HR) in offices across Myanmar, supporting staff transportation, procuring commodities, obtaining insurance for staff and vehicles, summarizing

accounting for respective projects, presenting the activity report to the supporting organization, accepting the local audit firm, and submitting reports to the central and local governments.

We could not dispatch international staff, expatriates, or specialists to the site. This is due to the difficulty in obtaining visas because of the COVID-19 restrictions continuing from FY2020 and the influence of the coup. For the same reason, we were not able to hold a quadrant meeting with our counterpart, Progress of Border Areas, and National Races Department of the Ministry of Border Affairs. We had an online session in April and the rest of the communication was made in writing.

In relation to United Nations High Commissioner for Refugees, we managed to finish the qualification renewal for the procurement status (PQP status) which is a mandatory requirement as a partner with a renewal every five years. We started the preparation in November 2020 and finally updated our status in May.

Meanwhile the qualification renewal for International Non-Governmental Organization status, which is essential for working in Myanmar and requires a renewal every five years, has been temporarily interrupted. This is due to the deactivation of the registration authority affected by the coup. Many other Non-Government Organization (NGOs) are facing the same difficulties. Currently, our application has been suspended at the “applying” phase and application completion is one of our agendas for the next fiscal year as it affects our visa arrangement.

As for HR, we introduced an easy HR evaluation sheet called the HR management form in January. This material will first be tested by the onsite leader staff with the goal of developing their skills at the same time. We are hoping to expand the scope of this project to target all the local staff in the long run. This tool will allow our staff to look back at their work every three months and develop a mutual understanding of respective work among staff.

(1) Meetings with Private Companies and Organizations

In-person meetings did not take place due to the influence of COVID-19 and the coup.

(2) Others

BAJ and Association for Rengein Tanjoji International Cooperation (ARTIC) were chosen to be the administrative managers of the Japan NGO Network (JNN), which is the Japanese NGO networking organization placed in Myanmar. The online meeting was held on July 20th, and we took over the work from our predecessor. We were not able to attend the periodical online meeting with the Embassy of Japan in Myanmar since BAJ has no expatriates residing in

Myanmar at present. Thus, our main mission was to manage the mailing list. In addition, we introduced a flexible working style such as remote work at Yangon office due to the deterioration of the local security situation in February.

(3) COVID-19 Situation

According to the data presented by the Ministry of Health, which is under the control of the Army, the new cases across the nation were 5,831 patients per day by the end of July. This number is four times larger than the peak days of FY2020. The number of the victims also became ten times larger as 374 people passed away per day in early August. However, the epidemiologist of the National Unity, Government of Myanmar, points out that the reality is worse with 20,000 people being infected every day and 1,000 dying from it. When we take the population ratio into account, this number is close to that of Western countries' peak days. According to the news report, four Japanese residents in Myanmar had passed away by August 4.

The hospitalization for citizens is extremely limited and most of the patients are forced to stay at home. This is because of the medical collapse in national hospitals due to a defective medical system. The locals lining up in front of the stores and factories to purchase oxygen cylinders was featured in a news report. In the end, retail sales of oxygen cylinders were suspended in Yangon on August 3.

The Ministry of Health under the control of the Army announced that the vaccination ratio by January 1, 2022, is as follows: 28% of the nationals finished their first dose of the vaccination and 38% completed their vaccination. The military authorities say that they achieved their goal of having 50% of the nationals vaccinated by the end of the year. However, some locals are skeptic about this vaccination rate since some are avoiding getting vaccinated due to various reasons such as distrust in the vaccination program provided, the uncertain effectiveness and quality control of the vaccine made in China, and the defective medical system when one experiences side effects.

The lockdown was lifted on October 28, except for in some regions. The military authority directed to reopen schools on November 1 after four months. Meanwhile, the restrictive measures, entry restrictions, and no landing of international airlines were prolonged until the end of January 2022. Since December 28, 310 cases concerning the Omicron variant were reported among the returnees, entrant, and infected people in the community (as of February 1, 2022).

II. Activities in Vietnam

SUMMARY

In 1982, after the Vietnam War ended, BAJ was invited to Vietnam for its past support through continuous provisions of goods such as rice and pumps and inspected Ho Chi Minh City and the surrounding suburbs. Ever since seeing the state of the local areas, we placed a liaison officer there and started supporting orphans and children with disabilities in Vietnam.

In 1993, The Indochina Citizen Cooperation Center was established as the former organization of BAJ. In 2002, the first office was established in Ho Chi Minh City and two representatives were sent to eight cities in Vietnam to investigate the garbage disposal issue which was greatly critiqued at the time. During the investigation, we conducted demonstration experiments on waste separation in impoverished areas in Vietnam. With that experience, we expanded into microcredit financing and school attendance support.

In 2009, redevelopments of impoverished areas took place in full swing and we relocated our base to Thua Thien Hue Province, Hue City where we worked to improve the living environment of people living on the water and along the Huong River. BAJ installed waterlines and supplied medicine to the region as infections and diseases had spread due to poor sanitary conditions without electricity and running water.

Residents who lived on the water made a living by collecting river sand during the seasons when the river became shallow. Most children in the region usually stopped attending school to help their families by collecting river sand. BAJ established a cram school in the neighborhood by having university student volunteers support the children to keep up with their studies.

BAJ had always proceeded with projects with support from the government. Hue is an ancient city with a royal palace and is a major tourist attraction. However, with an increased urbanization, many farmers give up their farmland for financial reasons or due to pig farming polluting the environment, and there is a reality that further urbanization has been destroying beautiful sceneries. Around 2014, BAJ and the local government started projects to install biogas digesters and to implement circular agriculture that utilizes livestock manure to support farmers in financial difficulties. In 2014, we opened the first Direct Sales Store where the farmers operate and sell fresh produce themselves. It has led to increases in farmers' income and we opened the second store in 2016.

In October 2020, a typhoon with heavy rain hit central Vietnam and caused a major flooding disaster. BAJ raised funds for emergency support, and we distributed funds to support the affected small-scale farmers. Moreover, BAJ conducted environmental education classes as well as local disaster prevention education at the elementary and junior high schools in Hue City where BAJ had been working in.

In May 2021, our environmental education activities for local students were held online as schools were canceled due to the COVID-19 pandemic and the pandemic lasted throughout the summer holidays. During that time, even our local staff needed to quarantine temporarily due to the government policy of isolating those who were positive for COVID-19.

In our project to support farmers, even though the earnings at the direct sales stores were affected by the pandemic, we managed to make a profit by changing our business operations such as starting delivery services.

Ecotourism activities that convey the values of small-scale farming in the region were also affected by the pandemic. However, we held our first online ecotourism tour in June as a trial which was very popular, and thus we held our second online tour in August and gained confidence. The third tour was held in December in collaboration with a Japanese travel agency as our partner. We are planning to continue our online ecotourism tours as one of the projects in Tokyo.

In September 2021, the number of newly infected coronavirus cases decreased, and local schools started a new semester. Due to the usual classes being delayed, BAJ's environmental education classes were held online. The number of students who participated in October was several times more than usual and the classes were full of energy. Overall, 2021 was the year that we realized the possibility of projects being implemented online.

1. Environmental Education Project

【Funded by "Shine! Children of Asia" Fund and other funds for Vietnam】

Thinking about environmental issues with children

BAJ staff held classes mentioned below as part of the "Activities to Develop the Power to Live" curriculum for three schools in Hue City. Even though it was during the COVID-19 pandemic, 22

classes were held in a year with 670 children participating. Children experienced various activities in these classes.

Date	School	Grade	No. of Students	Theme
Jan 8 th	Lam Mong Quang School	6, 7	30	Safety measures during floods
Jan 20 th AM	Thuy Xuan School	4, 5	13	Let's write a thank you letter
Jan 20 th PM	Thuy Xuan School	4, 5	38	Let's write a thank you letter
Jan 21 st	Pham Quang Ai School	6, 9	46	Let's write a thank you letter
Mar 3 rd AM	Thuy Xuan School	4, 5	22	Dietary education (Introduction of BAJ, lectures by farmers etc.)
Mar 3 rd PM	Thuy Xuan School	4, 5	30	Dietary education (Introduction of BAJ, lectures by farmers etc.)
Mar 4 th	Lam Mong Quang School	6, 7	27	Dietary education (Introduction of BAJ, lectures by farmers etc.)
Mar 18 th	Pham Quang Ai School	6, 9	33	Dietary education (Introduction of BAJ, lectures by farmers etc.)
Mar 24 th AM	Thuy Xuan School	4, 5	17	Dietary education / Cooking practice in school
Mar 24 th PM	Thuy Xuan School	4, 5	27	Dietary education / Cooking practice in school
Apr 3 rd	Lam Mong Quang School	6, 9	20	Dietary education / Cooking practice at a farm
Apr 8 th	Lam Mong Quang School	6, 7	20	Dietary education / Cooking practice at a farm
Jun 3 rd	Lam Mong Quang School	6,7	20	How to make natural pesticides*
Jun 9 th	Pham Quang Ai School	6,9	20	How to make natural pesticides*
Jun 30 th	Thuy Xuan School	4, 5	71	How to make natural pesticides (YouTube)*
Jul 13 th	Thuy Xuan School	4, 5	71	How to make natural pesticides (School Website) *
Aug 2 nd	Lam Mong Quang School	6, 7	20	Hue city and you (Nature in Hue, the city, and the history) *
Aug 7 th	Thuy Xuan School	-	-	Hue city and you (YouTube)*
Aug 9 th	Pham Quang Ai School	6, 9	10	Hue city and you (Nature in Hue, the city, and the history) *
Oct 8 th	Lam Mong Quang School	6, 7	20	Knowledge of traffic safety*
Oct 15 th	Pham Quang Ai School	6, 9	73	Knowledge of traffic safety*
Dec 31 st	Lam Mong Quang School	1, 2, 6, 7, 8	43	Plastic recycling and donation of recycled rulers

*Online Classes

2. Educational Support Project

【Funded by "Shine! Children of Asia" Fund】

Fun Environmental Studies

In discussions with schools, we select children who would be granted scholarships every September when schools start. Due to the pandemic, the awarding ceremonies were postponed. We finally awarded scholarships at Lam Mong Quang School in December. We also awarded scholarships at Pham Quang Ai School on January 26, 2022. The ceremonies were held as below.

Date	School	Grade	No. of students	Amount per student
Feb 5	Thuy Xuan School	1 – 5	20	300,000 VND
Dec 24	Lam Mong Quang School	1 – 8	20	500,000 VND

B (100,000VND≒470 yen)

3. Project for Strengthening Agriculture and Livestock Management for Small-Scale Farmers

【Funded by BAJ Funds】

Strengthening Agriculture

(1) Management of Biogas Digesters (BD)

BAJ has overseen the repair and maintenance of more than 80 BDs installed in Hue City in response to enquiries from the Economic Bureau of Hue City and farmers. However, there were no enquiries in FY2021 and hence no opportunity to respond.

(2) Expansion of sales channels for agricultural and livestock products

Our Direct Sales Store for agricultural and livestock products opened at the end of December 2014, and with the second store opening in 2016, the "JICA Grassroots Technical Cooperation Project" was completed in April 2019. The farmers' group then took over the operation of the first Direct Sales Store, while the second store continued to be managed by BAJ. The second store reopened in August of the same year with a new name, "Japanese-style Hue Farmer's Store". Sales were favorable at first, but from mid-February 2020, sales were on a downward trend due to the COVID-19 pandemic. 2021 was similarly affected by the pandemic with sales fluctuating.

While many businesses and stores were forced out of business due to the spread of COVID-19, the number of grocery stores has increased, and competition has grown. The second store continues to make efforts to increase sales by starting online sales, diversifying the items sold, introducing a free delivery service, and using Facebook for publicity and promotion. The sales increased in August and September due to the psychological impact of consumers hoarding food items, but sales dropped sharply in the following month as a follow-on reaction. Pork, the main product, was difficult to procure due to the impact of the African swine fever outbreak in November. In December, the movement of people was restricted due to the spread of the COVID-19 infections, which had a small impact on sales.

The sales information of the Direct Sales Store in 2021 is as follows:

Month	Sales (VND)	Net income (VND)	Profit Margin (%)
January	176,890,220	1,090,770	4.3
February	237,192,070	10,316,300	0.4
March	141,208,790	522,790	2.8
April	162,500,490	4,619,340	1.6
May	182,091,280	6,381,320	3.5
June	161,962,260	3,817,260	2.4
July	159,787,525	4,133,610	2.6
August	171,435,525	8,970,170	5.2
September	198,287,130	10,712,420	5.4
October	144,681,330	5,497,760	3.8
November	207,776,611	4,150,931	2.0
December	174,930,705	4,208,055	2.4

(100,000 VND ≒ 470 yen)

(3) Management of Direct Farms

According to the twice-monthly cultivation and harvesting reports, Thuy Bieu Farm operated by BAJ Direct Sales Store recovered from flooding in 2020. It was reported that the harvesting volume was back to the usual annual level. In April, we renewed our land lease and in May, we harvested spinach, loofah and other produce. In June, the temperature was high at around 40 to 42 degrees Celsius, hence it affected the growth of vegetables. In July, we harvested watermelons, water morning glory and others, however in August, it was reported that the hot summer sun with little rain made the crops grow slowly. The farm manager, Hung, resigned due to unforeseen circumstances, so Thai replaced his position as the new manager on August

17. In October, the annual heavy rain affected the volume of harvested vegetables (sweet potatoes, Shiso herbs, carrots, etc.), but they were all harvested by November without any trouble. In December, we grew papaya, lettuce, cabbage, carrots, beans and others.

4. Ecotourism

【Funded by BAJ Funds】

Connecting with the Locals

In 2020, due to the COVID-19 pandemic, we could not proceed with the project to visit farm producers. However, in 2021, we were able to hold events to visit farm producers through dietary education for children in Hue City. In the meantime, due to the ongoing pandemic, we could not organize training sessions or tours from Japan.

Forecasting the falling COVID-19 cases is difficult, but our offices in Tokyo and Hue considered the possibility of holding online tours in collaboration with a travel agency. After preparations, we conducted the first online tour. Seeing that we had favorable reviews, the local staff planned and proceeded with the second tour. The third tour was held in collaboration with a travel agency.

Date	Tour Title	No. of Participants	Marketing Method
Jun 28	Supporting Sustainable Agritourism in the World Heritage City of Hue	13	BAJ Chairperson, call out to BAJ volunteers
Aug 28	Overcoming COVID-19 by Supporting Online Agritourism in the World Heritage City of Hue!	18	BAJ volunteers, call out to Monthly Supporters
Dec 4	Vietnam “BAJ x PIT Collaboration Event” – Visiting Farmers in the Ancient City of Hue, Central Vietnam	14	Public advertisement by PIT (Travel agency)

5. Emergency Aid for the Flood-Affected Areas

From October 12, 2020, central Vietnam experienced numerous typhoons which were considered once in several decades. To provide aid to the affected farmers, Tokyo Headquarters launched a campaign for “Emergency Donations to Flood-Affected Areas of Hue City, Vietnam” and received donations from many people.

In 2021, based on further investigations, we collected the second round of additional donations and provided them to farming households that were outside of Hue City.

Date	Village	Region	Number of Households	Total Donation Amount (VND)
Feb 2	Quang Phu	Quang Dien	20	20,000,000
Feb 2	Phong Thu	Phong Dien	21	21,000,000
Feb 3 – 4	Hong Thuong	A Luoi	27	27,000,000
Feb 3 – 4	Hong Van	A Luoi	3	3,000,000
Feb 3 – 4	A Roang	A Luoi	15	15,000,000
Feb 3 – 4	Dong Son	A Luoi	15	15,000,000
Feb 5	Huong Xuan	Nam Dong	30	30,000,000
Feb 6	Quang Ngan	Quang Dien	21	21,000,000
Feb 9	Phong My	Phong Dien	20	20,000,000
Total			172	172,000,000

(100,000 VND ≙ 470 yen)

Due to the difficulties in visiting individual households, we provided donations in public spaces for each region in attendance of authorities. Moreover, we completed the second provision of additional emergency donations by February. On March 13, we conducted an online debrief session for these donations. In December 2020, we donated to the Department of Foreign Affairs of Hue City. Our local staff attended a ceremony to provide textbooks bought from our donations.

The date and the location are as follows:

Date	School	Region/Village	No. of Students
July 16	Huong Huu Elementary School	Nam Dong/ Huong Huu	386

Nam Dong region is located south of Hue City and is an area that is affected by flooding every year. With a population of 23,000, about 40% are Kinh and Cotu ethnic minorities. Huong Huu village has 95% of households that are ethnic minorities, and it had the largest damage in last year's flooding.

6. Other Activities

The Vietnamese volunteer support team at Tokyo Headquarters has been connecting the Hue Office and Tokyo online. The team has been conducting irregular meetings to share information on various activities, discuss contents of environmental education, and brainstorm ideas on ecotourism.

III. Activities of Tokyo Head Office

SUMMARY

Although there was a deceleration of BAJ's activities due to the military coup in Myanmar and various regulations caused by the global COVID-19 crisis, 2021 was a year in which we made the best use of our knowledge to continue our activities.

In addition to the used clothes recycling program "Furukuru," which is becoming our pillar of activity in Tokyo, we made continued efforts to raise funds through the "Shine! Children of Asia" Fund (Ajiko), the "BAJ All Round Supporter," and our summer and winter fundraising events. Although we were unable to hold face-to-face debriefing sessions or events to convey the local situation due to the restrictions and effects caused by COVID-19, we were able to implement these sessions online.

Every day, we held online study tours to introduce organic farming activities in Hue, Vietnam, and activities to support volunteer team meetings. We also held board meetings, general meetings, and regular meetings.

BAJ's Japanese staff who are waiting in Tokyo for their overseas assignments have been conducting online training and leadership programs for the local staff in Myanmar, in order to improve their skills and maintain self-motivation. We also held study sessions on guidelines set by United Nations organizations and conducted training on revisions made to BAJ's internal regulations.

The UNHCR requires partner organizations to renew their Pre-Qualification for Procurement (PQP) status once every five years and BAJ's qualification was successfully renewed in May, 2021.

However, in Myanmar our renewal and extension of INGOs Registration Certificate, which is an important certification for international NGOs to operate in Myanmar, has been suspended since FY2020. Due to the military coup, the authorities (Registration Authority) have stopped functioning and all international NGOs are facing similar difficulties. Because of this, we are unable to arrange visas etc., which will be an issue in the next fiscal year and onwards.

1. Main Projects and Funds

BAJ's NGO activities fundamentally rely on the various donations and volunteering by individuals and companies who empathize with our social goals and activities. Other sources of funding include grants and subsidies from international organizations and public institutions.

Grants and subsidies accounted for approximately 90% of BAJ's funding structure for FY2021, and it has been a challenge to increase the number of donors and donation amounts. Donations are also greatly affected by social economic conditions and major disasters, and as a result, it has been difficult to maintain a stable donation amount. In regard to membership fees, the number of members is on the decline whereas donations are on the rise. One of the reasons for this is that while donations allow people to support initiatives that contribute to a cause that they are interested in whenever they want and as often as they like, membership fees are aimed at sustaining the organization and are not tax-deductible like donations are.

As an example, we held several discussions about funding our activities in Myanmar before the military coup occurred and all these plans have been suspended. Additionally, due to the spread of COVID-19 in Vietnam, we were unable to continue acceptance of local training and tours. Overall, the termination of the school construction project was a major factor in the decrease in project funds.

(1) Subsidies, Grants, and Donations

The following are the funds that were raised during our activities in 2021.

#	Project	Period	Institution/Organization	Amount
Rakhine State, Myanmar				
1	Quick Impact Project and repair and maintenance of machinery (including vehicles)	Jan 2021 – Dec 2021	United Nations High Commissioner for Refugees (UNHCR) / Outsourced Project	1,446,286,297.59MMK + 65,561.04USD
2	School construction and community development (2nd term of third year)	Sep 2020 – Apr 2021	The Nippon Foundation / Outsourced Project	2,471,000.00 USD (Completed)
Yangon, Myanmar; Tokyo, Japan				
1	Japan Toy Museum Project (Mobile Toy Museum)	Jan 2021 – (TBD)	BAJ Funds	150,000 JPY/time (Pending)

Ayeyarwady Region, Myanmar				
1	Mangrove planting for wind protection at schools	Jan 2021 – Sep 2021	Kao Heart Pocket Club Kao Corporation	400,000 JPY (Pending)
Vietnam				
1	Education support for children, environmental education, etc.	Apr 2005 – Dec 2021	“Shine Children of Asia” Fund	912,000 JPY / year
2	Reinforcement of agricultural and livestock business for small-scale farmers (direct sales store management, ecotourism, etc.)	May 2014 – Dec 2021	BAJ Funds	800,000 JPY / year
3	Hue City flood damage emergency support	Oct 2020 – Feb 2021	BAJ Funds Relief Funds	2,606,561JPY (Completed)

(2) Membership Fees and Donations

We received many donations from our members and individuals who were impressed by our activities. The following chart shows the donations from companies and organizations in 2021, in no particular order. We have omitted the names of individuals in order to protect their personal information.

Japan Development Service, Nikko Bussan Co., Ltd., Ohki Gumi, Yutaka Nursery, Birotasu Co., Dynax Corporation, Shuho Kogyo, Rikkyo University, Care Center YAWARAGI, Bridgers Co., Ltd., Minato Jidosha Kogyo, Teknowledge Japan Inc., Miyatate Sangyo, Kokusai Kogyo Co.Ltd., Biomedical science association, G&S field Co., Ltd., Sowa Consultants Inc., Green Eight, Yahoo Japan Corporation, Adam, Scqr Inc., On the way, Loyalty Marketing, Amik International, International Business Consulting Association, Capital Industry Co., Ltd.

(3) Donations, Membership Fees, Subsidies, and Grants

The following chart shows a summary of the donations, membership fees, subsidies, and grants (i.e., donations toward a specific project that are not from public funds) made to BAJ in the past five years. The recent decline is due to the completion of the school building project, funded by Nippon Foundation, and changes to the new projects in Myanmar because of its situation.

Year	Individual / Group Membership	Donations	Subsidies	Grants	Activity and Other Revenue	Total
2017	1,300,000	27,086,536	328,963,935	44,122,338	7,044,992	408,517,801
2018	1,330,000	18,610,428	343,828,589	38,987,903	3,368,135	406,125,055
2019	1,110,000	12,427,456	298,897,628	121,181,795	10,301,335	443,918,214
2020	1,070,000	8,768,099	147,284,372	138,422,485	9,152,951	304,697,907

2021	1,080,000	5,615,286	35,311,072	124,275,634	5,526,309	171,808,301
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(Unit: JPY)

(4) Fundraising and Campaigns

A massive flood hit central Vietnam in October 2020. In response to a request by Hue City, we launched an emergency relief fund project. We managed to collect 2,606,561 yen in total by the end of February 2021. Thank you all for your valuable contribution. We distributed these funds to 180 houses, including to the local farmers who were affected by the flood.

We collected funds through the annual summer and winter fundraising events. BAJ would like to express our sincere gratitude for your support.

A summary of the collected donations between the years of 2020 and 2021 is below. The annual summer fundraising was delayed due to COVID-19 issues. However, we managed to collect 620,000 yen in total.

	Fundraising Title	Period	Amount (JPY)
1	Vietnam Flood Disaster Emergency Relief Fund	Oct 2020 – Feb 2021	2,606,561
2	Winter: We have friends	Nov 2020 – Feb 2021	883,437
3	Summer: Go one step forward	Jul 2021 – Oct 2021	620,081
4	Winter: Let's do this together again	Dec 2021 – Mar 2022	1,337,784

2. To Acquire Funds for Tokyo Operations

(1) Used Clothes Recycling Program “Furu Kuru”

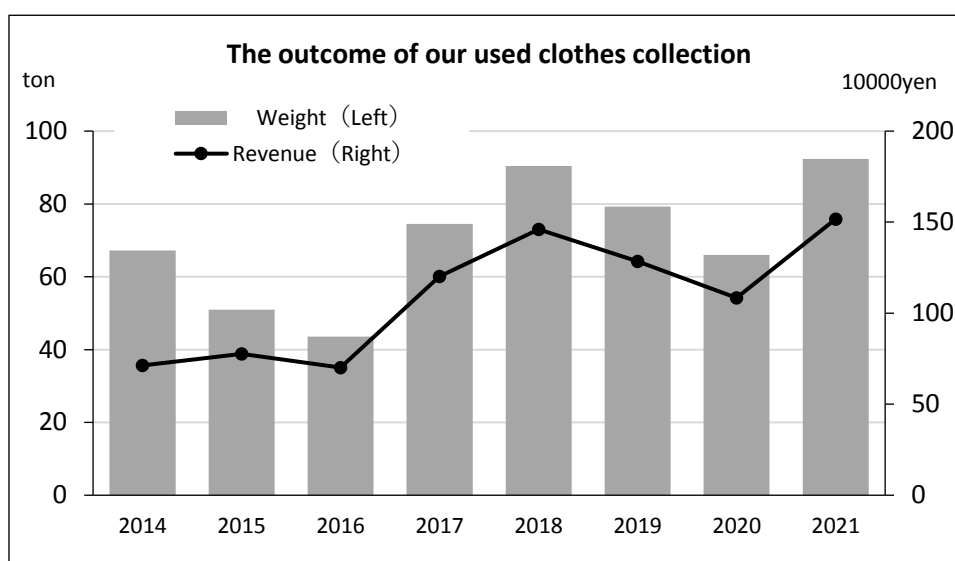
The used clothes recycling program, “Furu Kuru,” which started in 2011, showed a slight decline in 2020. However, the amount of collection gradually increased in 2021, and achieved its record high amount at 92,304kg in the end. The purchase price for the recycling clothes was 1,517,233 yen. We also joined the “Zero Carbon Challenge Cup” in FY2021 and received a special award in March 2022.

The reuse and recycling of clothing are attracting people’s attention due to the effects of SDGs (i.e., Sustainable Development Goals). However, according to some news reports, a great amount of used clothes is being thrown away in some areas. “Furu Kuru” is not facing the aforementioned issue, but we think it is important to convey the message to the fashion

industry that it is important to mitigate CO2 emissions and consumption of water resources during the production process. We need to change the situation of mass clothing disposal and realize a reuse loop to produce/purchase a moderate amount of clothing.

We mainly deal with used clothing. However, we also collect shoes, blankets, and toy-dolls. In 2021, more than 175 corporations, schools, and groups were involved in this initiative, and 25,000 individuals were part of this program.

The outcome of our used clothes collection is as follows:



(2) Clothing Collection Events

The used clothes collection events are held at shopping malls in rural areas on the weekends to attract customers and a certain amount from the purchase price of the collected used clothes is donated to BAJ. In addition, the money that is raised at events where the collected used clothes are exchanged with cash vouchers that can be used in shopping malls, is donated toward the “Furu Kuru” program. By organizing such events, BAJ is taking on an effective role in supporting sustainable development within society.

The used clothes collection events held in FY 2021 are as follows:

Period	Place	Event Name	No. of collected boxes
Feb 26-28	Granduo Tachikawa	Eco Campaign	27

Mar 1 - end of May	Gap Retail Stores (130 stores)	Gap Recycling Project	2,579
Jun 26	Honatsugi Myload	Trade-In and Replacing Campaign	10
Sep 24-26	Granduo Tachikawa	Eco Campaign	70
Oct 1-10	Olivia	Trade-In Campaign	24
Oct 1-10	Favore Toyama	Recycle Campaign	984
Oct 6 - end of Dec	agnes b. Matsuya Ginza	Give Love Project	TBC
Oct 22-23	LUMINE Oofuna	Trade-In and Replacing Campaign (members only)	81
Nov 28	Twinmesse SHIZUOKA	Industry Fair Shizuoka SDGs Experiencing Program	87

(3) Donation of Goods Through Online Sites

"Bookshelf Helpers" is an online donation site that purchases secondhand books, including technical books, and donates the amount to BAJ. "Treasure Aid" is a website that collects items, such as unwanted cameras and brand items, that also donates to BAJ. In 2021, both sites received 26 donations amounting to 34,381 yen.

(4) Online Study Tour

We have been accepting online research trips and tours to Hue City, Vietnam, which have been difficult to implement in-person due to the COVID-19 pandemic. We connected with Japanese supporters remotely and interacted with each other while we exchanged information on our activities and had fun playing guessing quizzes about vegetables from directly managed farms. For more details, please refer to the Vietnam Project's Activity Report.

(5) Monthly Supporter Projects and Others

There are two mechanisms for donating to BAJ by withdrawing a fixed monthly amount from the supporter's account. One is the "Shine! Children of Asia," which awards scholarships to poor children in Vietnam in consultation with schools, and the other is the "BAJ Marugoto Support," which can be used for general administration and emergency support of BAJ. More than 15 years have passed since the start of both programs, but the number of participants has only slightly increased. In the future, we plan to expand the programs by offering benefits to participants.

As of December 2021, the "Shine! Children of Asia" has received 43 units of 2,000 yen per unit, with 34 participants, and the "Marugoto Supporter" has received 140 units of 1,000 yen per unit, with 55 participants.

3. Public Relations

Raising Awareness of BAJ's Activities

BAJ's quarterly magazine, "BAJ Newsletter," is issued once every quarter to report on our local activities in printed form for our supporters and related parties in Japan.

BAJ's Annual Report is also published to report on the annual activities of BAJ after our annual meeting.

On social media, we are updating our website, which is BAJ's main representation and focus. In addition to BAJ's Email Magazine that is distributed bi-weekly, and our Facebook page regularly being updated with our recent activities, we started an Instagram account in May to introduce BAJ's history through photographs in anticipation of our 30th anniversary in 2023.

Additionally, we have resumed updating our Twitter account, which had not been updated since our last post in 2019.

(1) Publication of BAJ Newsletter and Annual Report

The 139th to 142nd editions of the BAJ Newsletter were published in 2021 and a report on our fundraising activities for the emergency relief fund for the flood damage that occurred in central Vietnam was published in the 139th edition. Additionally, the 142nd edition contains a report on the training conducted for local staff in Myanmar.

The circulation of each issue was approximately 700 copies.

BAJ's 2020 Annual Report was sent to all our supporters in June.

(2) Email Magazine, Facebook, Instagram, Twitter etc.

In terms of e-mail distribution, the "BAJ Email Magazine," which mainly contains articles on our activities, and the "News & Events Email Magazine," which covers information on events and volunteer recruitment, are distributed once a month, with more than 4,700 emails distributed for each publication to our registered readers.

Photos of our activities and introductory articles are being posted on Instagram twice a week in preparation for the 30th anniversary of BAJ's founding.

Our Facebook and Twitter accounts are being updated as needed to promptly communicate our activities. Both accounts are also linked to our website to raise awareness of BAJ's activities to a wider range of people.

(3) Lectures, Seminars, Research Meetings, Committees, Conferences, Networking, etc.

BAJ has participated in meetings and collaborative projects with various groups, such as conferences with international organizations and government agencies, NGO/NPO liaison meetings, as well as lectures, seminars, conference presentations, and research meetings upon request.

Organization / Group Name	Activities
J-FUN	Interact and share information with NGOs affiliated with UNHCR
NGO Ministry of Foreign Affairs Regular Consultation Meeting	Meeting to make proposals and exchange opinions with the Ministry of Foreign Affairs
Care Center YAWARAGI	Promoting projects for senior citizens
NGO/JICA Council	Exchange of opinions and information sharing between JICA and NGOs
JANIC/Japan NGO Center for International Cooperation	Partner organization of NGOs for international cooperation, Vietnam NGO research meeting, etc.
Japan Toy Museum	Connect with parents and children through picture books and toys
Biomedical Science Association	Information sharing on hygiene projects in Vietnam
Japan Civil Society Network on SDGs	Share information and make proposals for UN SDG projects
ICVA (A global NGO Network for principled and effective humanitarian action)	Partner organization for NGOs conducting humanitarian assistance with UNCCR
Nikko Bussan Co., Ltd.	Assisting BAJ projects through "Furu Kuru," the used clothes recycling program
Dot-jp Nonprofit Organization	Accepting university student interns
Nimaimenomeishi	Connecting NPOs and members of society to solve NPO issues
Gap Japan K.K.	Collect used clothes at all GAP retail stores nationwide and donate them to BAJ
JNN	A gathering of NGOs who operate in Myanmar for information exchange, etc.

(4) Volunteers and Interns

“BAJ Café” is an event where people who are interested in our activities gather to have tea and snacks while introducing our activities and doing simple volunteer work together. However, this event has not been held for 2 years due to the COVID-19 pandemic.

Therefore, we conducted online interviews for applicants and face-to-face introductions of our activities, only if the participants were few in number, and proceeded with accepting volunteers.

In 2021, we accepted an average of three volunteers every month at our Tokyo office. These volunteers assisted with database entry, clerical work, and the creation of PR manuscripts.

We also accepted four student interns this year through “Dot-jp Nonprofit Organization,” which is an organization that presides over activities that connect university students and NPOs and encouraged them to come up with ideas that are unique to young people, such as reconsidering the utilization of social media for PR activities.

Similarly, four adults from various working backgrounds participated in “Nimaimenomeishi” (Translation: Second Business Card), which is an organization that presides over support projects that connect members of society and NPOs. We received proposals on the sales strategies for “Furu Kuru” and the plan to expand the number of supporters and were able to implement some of their ideas.

One of the major roles of NGOs is to accept people with various backgrounds, and BAJ will continuously strive to improve diversity in the future.

4. Support for Overseas Projects

Discovering New Activities During the COVID-19 Crisis

Project operations in Myanmar and Vietnam were greatly affected by the global pandemic. Due to the coup, which occurred in February 2021, we have been facing difficulties with project operations, especially in Myanmar. In particular, we have been unable to dispatch staff and experts due to the delays in visa issuance. Under these circumstances, we have continued to proceed with what was possible while maintaining close contact with the local staff.

(1) Mangrove Windbreak Tree-Planting Project in Ayeyarwady Delta School

【Funded by Kao Heart Pocket Club / Kao Corporation】

Due to the impact of the COVID-19 outbreak, we postponed the tree planting and environmental education project from 2020 to 2021. In addition, due to the coup in February 2021, project implementation became difficult yet again. Elementary schools remained closed and teachers have not returned to the villages where the project implementation is scheduled. Additionally, ever since the military coup occurrence, we have been having trouble contacting the Green Environment Development Association (GEDA, a local NGO that collaborates with our activities), and are having difficulty maintaining timely communication between BAJ Tokyo and local volunteers in Yangon, as well as GEDA members who are in Yangon or near the implementation village.

BAJ has been reporting in writing every month to Kao Corporation's Social Contribution Department on the conditions and effects of the military coup and ongoing coronavirus crisis occurring in Myanmar as well as in project implementation locations. As a result, we have explained that we are unable to formulate a resumption plan under the current circumstances.

(2) Training Project for Local Staff in Myanmar

【Funded by BAJ Funds】

Because of the unstable security situation in Myanmar, we provided online training from the Tokyo Head Office for our local staff in Myanmar as an opportunity to improve their skills and to maintain their motivation. This training was planned and implemented by one of our staff (Senior Education Officer) who is scheduled to be stationed in Myanmar.

Training Content	Frequency / Period	Participants*					
		YPU	YA	YAU	YL	MPM	ML
Facilitation Technology	9 Days / Jun - Nov	✓					
Minimum Standards in Humanitarian Charter and Humanitarian Aid	2 Days / Jun - Oct	✓					
Project Cycle Management	16 Days / Nov - Dec	✓					
Protection from Sexual Exploitation and Abuse	1 Day / Jun		✓				
Strengthen Governance for Fraud Prevention	18 Days / Jun - Dec			✓			
UNHCR Procurement Pre-Qualification Renewal	5 Days / Mar - Apr			✓	✓	✓	✓
Handbook for United Nations Procurement Practitioners	5 Days / Apr - May				✓		

Kaya Procurement Course	1 Day / Jun				✓		
Kaya Strategic Planning Procurement Needs Course	1 Day / July				✓		
UNHCR Fraud Prevention	1 Day / Aug				✓		
Peacebuilding in Rakhine State	5 Days / May - Jun					✓	
Humanitarian Charter and Minimum Standards in Humanitarian Assistance	7 Days / Jun - Aug					✓	
NAG (Grant Aid for Japanese NGO's Projects)	7 Days / May - Jul					✓	
<p><u>Participants*</u></p> <p>YPU: Yangon Office Program Unit YL: Yangon Office Procurement Officer YA: Yangon Office Administrator MPM: Maungdaw Office Program Manager YAU: Yangon Office Administration Unit ML: Maungdaw Office Procurement Manager</p>							

(3) Japan Toy Museum Project

The study tour and mobile toy museum (Japan Toy Museum) sponsored by the Tokyo Toy Museum has been suspended ever since their last event held in Yangon, Myanmar, in January 2020, because of the effects of the COVID-19 outbreak. Furthermore, it has become increasingly difficult to resume activities due to the deterioration of the security situation ever since the military coup in February 2021. In 2022, we plan to resume the mini-library donation project, which is the predecessor of this activity, on a small scale.

Financial Report (January 1, 2021 - December 31, 2021)
INCOME AND EXPENDITURE

STATEMENT OF ACTIVITIES FOR FY 2021 (From January 1st, 2021 to December 31st, 2021)			
< INCOME >			
1. Membership Fees *1	1,080,000	1,080,000	(Unit: JPY) 780,000
2. Donations *2	5,615,286	5,615,286	300,000
3. Grants and Others	35,311,072	159,586,706	1,080,000
Grants *2	35,311,072	159,586,706	
Subsidies *3	124,275,634		
4. Revenue from Project Operations	5,526,309	5,526,309	(Unit: JPY)
5. Other Revenue	3,007,541	3,007,541	2,001,215
Total Income (A)		174,815,842	1,658,000
< EXPENDITURE >			
1. Project Cost	48,799,789	149,851,501	582,624
Personnel Cost	48,799,789	149,851,501	199,447
Other Costs	101,051,712		120,000
2. Management Cost	13,593,370	23,505,216	1,054,000
Personnel Cost	13,593,370	23,505,216	35,311,072
Other Costs	9,911,846		40,926,358
Total Expenditure (B)		173,356,717	
NB: For all major donations, please refer to the table in Domestic Activities Report 1. NPO Authorization Status and Fundraising (1) Fundraising			
< NONRECURRING EXPENDITURE >			
3. Nonrecurring Expenditure	0	0	(Unit: JPY) 124,275,634
Subsidy Refund	0	0	
Total Nonrecurring Expenditure (C)		0	
Changes in Operation Activities (A) - (B)		1,459,125	
Changes in Net Assets (A) - (B) - (C)		1,459,125	
Net Assets Brought Forward(D)		65,664,223	
Net Assets Carried Forward (A) - (B) - (C) + (D)		67,123,348	
* 1 Breakdown of Membership Fees			
1. Individuals			780,000
2. Corporations			300,000
Total Membership Fees			1,080,000
* 2 Breakdown of Donations and Grants			
1. BAI Donation			2,001,215
2. All Round Supporter			1,658,000
3. Myanmar Donation			582,624
4. Vietnam Donation			199,447
5. Hue City Flood Damage Emergency Support			120,000
6. "Shinel Children of Asia" Fund (Vietnam)			1,054,000
7. Nippon Foundation (School Building Construction in Rakhine State)			35,311,072
Total Donation and Grants			40,926,358
* 3 Breakdown of Subsidies			
1. United Nations High Commissioner for Refugees (UNHCR) Quick Impact Project / Repair and Maintenance of Vehicles and Machinery in Rakhine State, Myanmar			124,275,634
Total Subsidies			124,275,634

INCOME AND EXPENDITURE FOR EACH OPERATION

Income and Expenditure for Each Operation		MYANMAR OPERATIONS				VIETNAM OPERATIONS	DOMESTIC OPERATIONS	PROJECT TOTAL	MANAGEMENT	TOTAL
		Northern Rakhine State Regional Development Project	School Building Construction and Community Development in Rakhine State	Secure Water Supply Program in the Central Dry Zone	Grants and Others					
I INCOME										
1	Membership Fees	0	0	0	0	0	0	0	1,080,000	1,080,000
2	Donations	237,964	338,851	5,809	1,373,447	34,381	1,950,452	3,624,834	5,615,286	
3	Grants and Others	0	35,311,072	0	0	0	35,311,072	0	35,311,072	
	Subsidies	124,275,634	0	0	0	0	124,275,634	0	124,275,634	
4	Revenue from Project Operations	2,606,085	1,356,605	114	17,000	1,511,505	5,491,309	35,000	5,526,309	
5	Foreign Exchange Profit	0	0	0	0	0	0	0	0	
6	Other Revenue	0	0	0	48,642	0	48,642	2,958,899	3,007,541	
	Total income	127,119,683	37,006,528	5,923	1,439,089	1,545,886	167,117,109	7,698,733	174,815,842	
II EXPENDITURE										
1	Personnel Expenses									
	Salaries and Allowances	34,655,034	12,264,877	39	1,879,839	0	48,799,789	10,943,082	59,742,871	
	Statutory Benefits	0	0	0	0	0	0	2,494,288	2,494,288	
	Retirement Benefits / Retirement Mutual Aid Allowance	0	0	0	0	0	0	156,000	156,000	
	Subtotal for Personnel Expenses	34,655,034	12,264,877	39	1,879,839	0	48,799,789	13,593,370	62,393,159	
2	Other Expenses									
	Equipment	76,219,264	7,580,044	3	1,307,407	0	85,106,718	0	85,106,718	
	Expert Dispatch Fee	0	0	0	0	0	0	0	0	
	Public Relations Printing	0	0	0	134	763,592	763,726	3,520	767,246	
	Travel Expenses	561,114	1,117,086	1	234,946	0	1,913,147	362,960	2,276,107	
	Communication and Transportation	659,942	1,188,856	1	27,965	122,374	1,959,138	242,526	2,241,664	
	Consumable Goods	1,074,580	369,748	2	12,260	0	1,456,591	1,173,197	2,629,788	
	Repairs	2,031,572	214,601	1	95,721	0	2,341,895	0	2,341,895	
	Rental Fees	2,518,762	877,352	78	432,741	0	3,828,933	654,200	4,483,133	
	Depreciation	0	0	0	0	0	0	0	0	
	Insurance	642,243	360,488	4	0	0	1,002,735	152,620	1,155,355	
	Research and Training	2,736	1,852	0	7,156	0	11,744	27,000	38,744	
	Accounting Fees	0	0	0	0	0	0	191,715	191,715	
	Taxes and Dues	0	0	0	0	0	0	0	0	
	Corporate Tax etc.	0	0	0	0	0	0	0	0	
	Commission Paid	214,047	12,214	0	22,518	0	248,779	297,133	545,912	
	Foreign Exchange Loss	0	0	0	0	0	0	5,090,551	5,090,551	
	Miscellaneous	10,753	2,338,258	0	29,295	0	2,378,306	1,646,424	4,024,730	
	Subtotal for Other Expenses	83,935,013	14,060,499	90	2,170,143	885,966	101,051,712	9,841,846	110,963,558	
	Total Expenditure	118,590,047	26,325,376	129	4,049,982	885,966	149,851,501	23,435,216	173,356,717	
	Balance for 2021	8,529,636	10,681,152	5,794	-2,610,893	659,920	17,265,608	-15,736,483	1,489,125	

BALANCE SHEET

Balance Sheet (As of December 31st, 2021)

< ASSETS >				(Unit: JPY)
Current Assets	Cash and Deposits	Cash	462,182	81,577,962
		Deposits	35,997,346	
		Cash and Deposits in Myanmar	44,308,505	
		Cash and Deposits in Vietnam	790,186	
	Current Assets	Merchandise	14,690	
		Advances	0	
		Accounts Receivable	0	
		Advance Payments	0	
		Temporary Payments	5,053	
		Expenses for Uncompleted Construction	0	
Fixed Assets	Tangible Fixed Assets	Mechanical Equipment	1	1
	Investments and Other Assets	Rental Deposits	0	
Total Assets				81,577,963
< LIABILITIES >				(Unit: JPY)
Current Liabilities	Accrued Taxes		70,000	11,205,316
	Other Accounts Payable		5,520,474	
	Deferred Membership Fees		20,000	
	Deferred Donations		0	
	Deferred Grants		0	
	Deferred Subsidies		3,526,215	
	Other Advance Payments		0	
	Deposits Payable		443,607	
	Suspense Receipts		1,625,020	
Fixed Liabilities	Accrued Retirement Benefits for Employees			2,469,299
	Long-Term Loans Payable			780,000
Total Liabilities				14,454,615
< Net Assets >				(Unit: JPY)
Balance Brought Forward from the Previous Year				65,664,223
Changes in Net Assets				1,459,125
Total Net Assets				67,123,348
Total Liabilities and Net Assets				81,577,963

Authorized Non-profit Organization

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