# 2020 Annual Report

From January 1, 2020 to December 31, 2020



# **TABLE OF CONTENTS**

Major Achievements from 1998 to 2020	4
Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan	6
BAJ's Four Missions	7
I. Activities in Myanmar	
SUMMARY	8
1. Activities in Rakhine State	9
(1) Maintenance of Vehicles and Machineries and Other Activities	9
(2) Quick Impact Project	9
(3) Education Support Project	10
2. Activities at Yangon Office	11
(1) Japan Toy Museum Project	12
(2) Support for National Water Service Group (NWSG)	12
II. Activities in Vietnam	
SUMMARY	13
1. Supporting Children	14
(1) Environmental Education Project	14
(2) Educational Support Project	15
2. Supporting Farmers	15
(1) Support Poor Farmers	15
3. Eco Tourism Project (Farmer Visiting Project)	16
4. Emergency Support for Flood Damage	16
5. Volunteer Supporting Team	17
III. Activities of Tokyo Head Office	
SUMMARY	19
1. Main Projects and Funds	20
2. Tokyo Operations	22

3. Public Relations	24
4. General Affairs & Management	26
4. Support for Overseas Projects	27
Financial Report (January 1, 2020 – December 31, 2020)	28

# Major Achievements from 1998 to 2020

#### < MYANMAR >

#### **Technical Training Workshops**

Number of Graduates of the Technical Training Schools in STW and HPN

o Automobile Maintenance Course: 447

Construction Course: 206
 Electrical Course: <347</li>
 Welding Course: 302

o Others: 87

• Vehicle Maintenance and Repairs in MGD and STW

o 86 training sessions held

o 899 participants

Workshop on Water Well Management in CDZ and SE

Over 50 workshops

Over 2,000 participants

- Women's Development and Empowerment Projects in MGD
  - o 109 Women's development and empowerment projects
  - Over 5,945 participants in sewing trainings, livelihood, maternal and child health projects
  - Over 2,000 participants in workshops for promoting empowerment of women

#### **Basic Infrastructure Construction**

- 317 schools constructed and repaired in MGD, STW, HPN, and CDZ
- 17 community centers constructed (warehouse and community halls) in MGD
- 113 basic infrastructures constructed (roads, jetty, reservoirs, wastewater pipes etc.) in MGD, STW, and SE
- 323 bridges, footbridges, and culverts built in MGD and STW
- 536 new wells built in CDZ, SE, and MGD
- 465 broken wells repaired in CDZ
- 475 shelters and houses constructed in MGD and SE

### Machinery Maintenance and Management in MGD and STW

- 5,731 automobiles and outboard engines repaired
- 832,054 gallons of fuel filtered

#### Educational Support in YGN, CDZ, AYWD, HPN and STW

- 242 schools conducted the Disaster Risk Reduction (DRR) education program
- Approximately 7,170 students participated in the program
- Over 52,600 trees planted for school educational planting and windbreak planting
- 100 schools were donated with books and toys in bookcases; approximately 20,000 children benefited
- "Mobile Toy Museum" held 2 times; approximately 2,600 participants

Note: CDZ: Central Dry Zone

SE: Southeastern Myanmar

MGD: Maungda STW: Sittwe HPN: Hpa-An YGN: Yangon

AYWD: Ayeyarwady

#### < VIETNAM >

### **Support for Children in HUE and HCM**

- 1,257 children and students received support for learning, scholarships and welfare
- 205 children with disabilities received support

#### **Environmental Improvement Project in HUE and HCM**

- Over 3,440 people participated in waste separation activities
- 14,287,900 VND worth of valuable materials sold
- Over 3,961 people (over 1,080 hours in total) participated in environmental activities

#### Farm Management Support in HUE and HCM

- 95 biogas digesters installed
- 60 farmers selling their products at direct sales shops
- Total sales at direct sales shops: 21,932,363,696 VND
- Over 10,000 customers in total bought products at Shop 1 and 2

#### Life Improvement Projects in HUE and HCM

- 221 microcredit loans provided
- 112,458,000 VND loaned in total

Note: HUE: Hue City; HCM: Ho Chi Minh City

### Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan

We hereby present you with the annual report for 2020.

The new coronavirus (COVID-19) showed up in Wuhan, China, around the end of 2019 and it did not take long to become a major worldwide pandemic. On April 7, 2020, a state of emergency was announced in seven cities in Japan, followed by a nationwide alert on the 16<sup>th</sup>. To avoid the "Three Cs" that the government identified (closed spaces, crowded places, and close-contact settings), telecommuting and reduced business hours of restaurants were highly recommended. As a result, our lifestyle changed dramatically.

This is how we dealt with our oversea offices during this situation.

Vietnam succeeded in controlling the spread of COVID-19 with a quick response and by making the most out of its experience from the SARS outbreak in 2003. In BAJ's Hue office, we are now relying on trustworthy local staff. Despite the absence of international staff, local staff suggestions are bearing fruit. However, in October a sequence of Typhoons hit mid-Vietnam. Hue city suffered from massive flooding that resulted in many dead or missing, and it also damaged houses and farms. Per a request from Hue city, BAJ started an emergency charity to support farmers. On top of the donations from individuals, several organizations, including technical intern trainees from Vietnam and their receiving companies, have kindly made a donation. The support fund was distributed mainly to the farmers to promote their restoration. Thank you again for your kind support.

In Rakhine State, Myanmar, our school building project had to be delayed due to conflicts between Tatmadaw (Myanmar's military) and the Arakan Army, an ethnic armed group seeking independence from the government. In addition, the spread of COVID-19 made our activities more difficult. Under an insufficient medical system, we engaged in our project while washing hands, wearing masks, and being careful of the Three Cs on sites. In February 2021, the Tatmadaw seized power in a coup, which has also affected our projects.

In April 2021, civilian protesters were exposed to violence by the Tatmadaw. Also, air strikes to the areas controlled by EAOs (Ethnic Armed Organizations) are taking place. The situation is getting worse and no one cannot predict how it will end. BAJ is closely communicating with local staff and implementing the projects online at home, while temporally closing the offices in Sittwe, Maungdaw, and Yangon.

BAJ Tokyo is pushing its projects forward online. We are coping with COVID-19 by introducing shorter working hours and remote work from home. Our events had to be canceled, and the board and annual meetings were held online. We have put our efforts into online advertisement using social media instead of through face-to-face events such as study tours and used clothes collection. BAJ will continuously engage in projects in Myanmar and Vietnam. We would sincerely appreciate your further support of our activities.

Etsuko Nemoto Chairperson Bridge Asia Japan, Non-Profit Organization

# **BAJ's Four Missions**

- 1. Providing opportunities for skill acquisition and capacity building
- 2. Assisting in income improvement
- 3. Setting environmental foundations for local development
- 4. Preserving the environment and raising awareness

### I. Activities in Myanmar

#### **SUMMARY**

Since its independence from the British Government, Myanmar has faced a number of domestic conflicts among its 135 ethnic groups. In particular, after the 1988 uprising, frequent conflicts occurred between the Tatmadaw (Myanmar's military) and EAOs (Ethnic Armed Organizations) who seek independence. In 1992, around 230,000 Muslim people fled from northern Rakhine State to Bangladesh as refugees. BAJ has participated in the refugee returning project and has engaged in technical training and infrastructure projects for the returnees and local communities since 1995 in Maungdaw as an IP (Implementing Partner) of the UNHCR.

After democratization, some ethnic tensions occurred. In 2017, more than 700,000 Muslims fled to Bangladesh as refugees mainly as a result of a "clearance operation" by the Tatmadaw after a large-scale attack by the Arakan Rohingya Salvation Army, a Muslim armed group, to the police and military facilities. While attracting international attention, an effort was initiated to help the refugees' early return. However, their voluntary repatriation has not yet been processed.

Under this circumstance, a serious security deterioration was triggered by attacks by the antigovernmental armed group of Rakhine ethnic called the "Arakan Army" and it has created further friction between the Tatmadaw. While the number of IDPs (Internal Displaced Persons) increased, around the end of 2018, BAJ conclude

d an additional contract related to Quick Impact Projects offered by UNHCR as an IP, based on the memorandum between UNHCR, UNDP, and the Myanmar government.

We continued our projects in 2020 but COVID-19 began to impact the society in mid-March. Foreign visitors and Myanmar nationals who entered Myanmar were requested to voluntary quarantine themselves. Then the restriction was enforced after the first infected person was confirmed on March 23rd. We endeavored to continue our activities onsite while implementing necessary infection prevention measures.

The influence of COVID-19 became bigger in Rakhine State and Yangon in August, and activity was strictly controlled by authorities. In Rakhine State, the number of infected people increased in late August. On the 21<sup>st</sup>, the state government restricted all UN and NGO activities, except for

some highly urgent work such as food distribution and healthcare. BAJ and other organizations had to suspend their work. Except for the vehicle maintenance project in northern Rakhine, BAJ had to suspend all projects (the Quick Impact Project and school building project) since August. Our main projects started in December after we received permission by the state government. However, several interpersonal activities such as disaster risk reduction training and PTA (parent and teachers association) workshops are not yet allowed.

#### I. Activities in Rakhine State

In August 2020, all activities except for maintenance of machineries, such as vehicles, were suspended due to an unstable security situation as well as the impact of COVID-19. In December, we were permitted to resume construction projects and we started activities again wherever possible.

# (1) Maintenance of Vehicles and Machineries and Other Activities [Funded by UNHCR]

# Support for UN agencies, International NGOs and other organizations working in northern Rakhine State

Maintenance of vehicles, outboard motors, and generators, which contribute to the main means of transport for the United Nations, international NGOs working in the area, and government agencies in Myanmar, is essential for smooth operations. We maintained and repaired these machineries and continued to filter low-quality fuels. The total number of repairs and maintenance activities was 787 and we filtered 28,362 gallons (around 12.89 kiloliters) of fuel from January to December 2020.

Despite the fact that the activities of the United Nations and other international NGOs were minimal due to COVID-19, our maintenance helped other organizations to continue their activities.

#### (2) Quick Impact Project [Funded by UNHCR]

#### Improving the environment for the return of refugees

BAJ has been conducting projects to meet the immediate needs to improve living conditions for voluntary repatriation and resettlement of refugees who had fled to Bangladesh. We conducted 15 small-scale infrastructure improvement projects, such as repairing water supply

equipment, renovating schools, constructing drainage facilities, and constructing connecting roads to the villages, in 13 villages in the northern Rakhine State. The spread of COVID-19 suspended construction projects from August to November. However, ten projects were completed by the end of December and five are currently under construction. For small-scale infrastructure constructions, villagers who had not had job opportunities, participated in the project with the scheme of "Cash for Work."

### (3) Education Support Project [Funded by The Nippon Foundation]

#### Creating a safe environment for learning

School construction projects started in September 2013, and 100 schools were built in five years. The second phase started in September 2017, and 80 schools were constructed in five years and the Parents and Teachers Associations (PTA) Workshop Activity, School-based Disaster Risk Reduction Training Activity, and Educational Tree Garden Activity were also conducted. At the construction site, supervisors and skilled workers, such as plasterers and carpenters, trained about 10 selected youths to build schools through on-the-job training (OJT). Participants with certain attendance rates and who acquired expertise received a certificate of achievement, which will help them to obtain working opportunities. We continued the project as much as we could during the COVID-19 outbreak.

#### (i) School Construction Project

In the third year of the second phase (from September 2019 to August 2020), we planned to complete the construction of 16 schools by August 2020. However, we were unable to implement the project due to COVID-19 and we could only resume the project in December. Eight schools were completed by the end of December and the project was extended. We aim to complete the rest of the eight schools by April 2021. At the construction site, supervisors and skilled workers, such as plasterers and carpenters, trained about 10 selected youths to build schools through OJT. Participants with certain attendance rates and who acquired expertise received a certificate of achievement. Unfortunately, we were not allowed to conduct OJT after August to prevent the spread of COVID-19.

#### (ii) PTA Workshop Activity

This project started after we evaluated the first phase of the project and concluded that maintenance of schools by PTA was insufficient. We started training for the PTA in the second phase. The training covered the role of the PTA and the importance of hygiene such as hand washing and garbage disposal. In the third year, four workshops per school in 16

schools were planned. However, these activities were suspended after August due to COVID-19 where 72% of the total training was completed before the suspension.

# (iii) School-based Disaster Risk Reduction Training Activity and Educational Tree Garden Activity

A solid school building can be an evacuation shelter when a cyclone strikes, however, students and their parents did not fully understand this function and did not recognize it as an evacuation shelter. Therefore, we have been conducting a three-day Disaster Risk Reduction Training and Educational Tree Garden Activity for students and the PTA since the second year of the second phase. They gained basic knowledge on how to protect themselves, how to use the school buildings in times of a disaster, and how to prepare hazard maps of villages and evacuation routes for floods and cyclones. We planned the activity in 22 schools, however, it was conducted in only ten schools where a total of 295 participants, including students, PTA, and other teachers attended. We planned to conduct the Educational Tree Garden Activity in four schools, but were able to implement it in only three schools.

#### 2. Activities at Yangon Office

#### The Key to Myanmar Projects

Yangon Office coordinates four offices in Myanmar and provides administrative and management support such as staff movement, procurement, and accounting. As the main contact of the Myanmar operations, the office helped with smooth operations of activities in cooperation with Tokyo Headquarters, such as submitting reports to the central Myanmar government, arranging regular meetings with authorities, and submitting visa applications for international staff and experts.

The office attends regular meetings with our counterpart, the Progress of Border Areas and National Races Department (NATALA), and discusses the progress of operations and issues. In addition, the office holds training courses and project reviews to improve the skills and knowledge of our 130 local staff working in Myanmar.

As for the operation of the Hpa-An Technical Training School Project, which BAJ had managed from 2014 to 2019 with the funds from the Ministry of Foreign Affairs of Japan and the Nippon Foundation, we successfully handed the school over to our counterpart in the end of 2019 after preparing the necessary funding and human resources after 2020.

#### (1) Japan Toy Museum Project

#### [Funded by Tokyo Toy Museum and BAJ]

In cooperation with the Tokyo Toy Museum, BAJ started a project called the "Book & Toy Library 100" in 2016, donating books and toys in bookcases to elementary schools including monastery schools for children living in remote regions where books and toys are insufficient.

In August 2019, we donated bookcases to the 100th recipient, which was our original target. As the successor project, a mobile toy museum project called the "Japan Toy Museum" started in 2019. The main objective of this mobile museum is to provide a safe play space for families where children can play with high-quality Japanese toys and experience traditional Japanese games.

From January 23rd to 26th, 2020, we accepted eight participants for the Tokyo Toy Museum's study tour. On January 25th and 26th, the 4th "Japan Toy Museum" was held at the Yangon Gallery in People's Park. The next event and activities have not been fixed due to the impact of COVID-19.

# (2) Support for National Water Service Group (NWSG) [Funded by BAJ Water Fund and others]

BAJ has been supporting fundraising and operation management of the water supply group, which was established by former local staff who engaged in the WASH (Water, Sanitation and Hygiene) projects in the Central Dry Zone.

Since its establishment by a former BAJ staff in 2017, BAJ has been offering support to NWSG to realize its independence. BAJ will continue to support and promote their resilience in 2021.

#### **II. Activities in Vietnam**

#### **SUMMARY**

The project called "Project for Strengthening of Agriculture and Livestock Management for Small-Scale Farmers in Hue City, Vietnam" (JICA Grassroots Technical Cooperation Project), which had continued for five years, finished in 2019. In 2020, the local BAJ staff started frequent communications with BAJ's Tokyo Head Office. We also obtained approval from Thua Thien Hue Province to start our new project called "Education of Children and Ecotourism."

COVID-19 has severely affected our activities since mid-February. Although our Environmental Education Project was suspended on and off due to school closures, we were able to resume activities in September. The direct sales store, which was opened to support poor farmers, was exempted from business restrictions and was allowed to continue its operations because the store provides daily necessities. However, sales have declined compared to the previous year. As a measure to tackle this problem, the store made several efforts to increase the sales by expanding product line-up, developing processed goods, exploring new suppliers, and promoting the store through SNS.

Our planning events such as producer visit events, eco-tourism activities, and study tours from Japan were suspended due to COVID-19. The local staff frequently held Skype meetings with BAJ's Tokyo Head Office and Vietnam Operation Support Team and discussed the feasibility of online classes, improvement of SNS operations, and production of a public relations video. Furthermore, we prepared proposals for enterprises.

In October, multiple heavy rains and typhoons hit Central Vietnam and caused record flood damage. In response to a request from the Hue City authority, BAJ's Tokyo Head Office launched disaster relief funding activities as an emergency aid. Our local office distributed donations from disaster relief funds to farmers damaged by the disaster. Furthermore, the office donated disaster supplies and books to schools.

Although our activities were suspended or restricted because of COVID-19 and the unpredicted flood disaster, we were able to strengthen our operational systems throughout the year.

#### 1. Supporting Children

# (1) Environmental Education Project

### [Funded by "Shine! Children of Asia" Fund and other funds for Vietnam]

BAJ staff provided special classes on environmental education at two junior high schools and a primary school as part of the "Activities to Develop a Zest for Living" curriculum for elementary and junior high schools in Hue city. The contents included teaching the joy of growing vegetables and the importance of recycling through cultivating sprouts in plastic bottles, teaching how to tell the difference between fresh and non-fresh foods, teaching the importance of saving resources by learning about renewable resources, crafting with leaves, and classes on flood prevention. We provided a total of 24 classes from May to December.

	Name of School	Grade of Student	No. of Classrooms	No. of Provided Classes	Total No. of Students
1	Thuy Xuan School	6 <sup>th</sup> - 7 <sup>th</sup> Grade	1	12	287
2	Pham Quang Ai School	6 <sup>th</sup> - 9 <sup>th</sup> Grade	1	5	137
3	Lam Mong Quang School	4 <sup>th</sup> - 5 <sup>th</sup> Grade	2	7	198
	Total		4	24	622

Although it was not possible to provide classes due to COVID-19 and the closure of schools from January to March, BAJ held meetings with school principals to share the progress of our activities. We also posted videos on Facebook regularly in preparation for online classes such as making a video on how to use a mini-microscope and other videos that students made to show their work.

While we could not hold activities during summer vacation due to the number of COVID-19 infections, we provided online classes. Once school began in September, we used games and quizzes for studying.

At the end of September, Thuy Xuan School asked BAJ to provide scholarships and environmental education activities which will be discussed with Hue City Peoples Committee and Hue City Department of Foreign Affairs before these are initiated.

# (2) Educational Support Project [Funded by "Shine! Children of Asia" Fund]

We provided scholarships amounting to a total value of 130,000,000 VND which was granted to 55 students who were recommended to participate in environmental education by their school.

Name of School	Grades of Scholarship Recipients	Number of Students	Amount per Student (VND)
Thuy Xuan School	1 <sup>st</sup> – 5 <sup>th</sup> Grade	20	300,000
Lam Mong Quang School	6 <sup>th</sup> – 9 <sup>th</sup> Grade	20	500,000
Pham Quang Ai School	6 <sup>th</sup> – 9 <sup>th</sup> Grade	15	500,000

(100,000VND≒470 yen)

#### 2. Supporting Farmers

# (1) Support Poor Farmers [Funded by Personal Funds]

#### (i) Management of Biogas Digesters (BD)

BAJ provides support for troubleshooting and maintenance on BDs that BAJ has installed, but there were none in 2020. As a PR activity, we published a video report on the Vietnam Facebook BAJ page which is a report about the farm of Mr. Tap who is using an installed BD.

#### (ii) Sales Expansion of Agricultural and Livestock Products

The sales of the second direct sales store (Hue Japanese farmer market), which opened in 2016 and funded by BAJ, has been decreasing due to the COVID-19 pandemic since February. The number of customers visiting the store in a day dropped from more than 100 to approximately 70 customers. The market price of pork, the main product of the store, has been rising throughout the year and it is getting difficult to make profit.

There were some typhoons and damage from flooding in October resulting in dramatic sales decrease and lower crop yields. However, the number recovered at the end of December.

We started selling products online and made effort to raise the sales by expanding the variation of products, adopting free shipping services, and promotion through SNS marketing. In addition, BAJ's Tokyo Head Office receives reports on cropping and harvesting twice a month from Thuy Bieu farm, which is the experimental farm for BAJ's direct sales

store. According to the report, the crop yields dropped due to the flood in October but is recovering with the aid of the emergency fund from Japan.

The transition of sales of the store in 2020 is as follows:



# 3. Eco Tourism Project (Farmer Visiting Project)

[Fund: Owned Funds]

Due to the impact of COVID-19, the Eco-Tourism Projects were all canceled in 2020. The summer vacation event for children to visit farmers in August was canceled, and three study tours were also cancelled.

### 4. Emergency Support for Flood Damage

[Fund: Emergency Support Fundraising]

From mid-to-late October, the central region of Vietnam suffered heavy inundation and flood damage, causing many deaths and missing persons. Following this damage, BAJ's Tokyo Head Office started the "Emergency Relief Fund for Flood Damage in Hue City, Vietnam" and has collected 2,486,561 yen as of December 2020. We thank all our donors for their contributions, including the technical intern trainees from Vietnam and their companies for their cooperation. We are also expanding the scope of this project and conducting surveys in seven villages in Hue City to support affected farmers.

The Hue office started damage situation investigations on October 26, and the distribution breakdown of these funds is shown in the following table.

Date	Object	Breakdown
November 3rd	Farmer: Mr. Thao	Benefits of 5,000,000 VND
November 3rd	Farmer: Mr. Nga	Benefits of 1,500,000 VND
November 3rd	Farmer: Mr. Xuan	Benefits of 2,000,000 VND
November 4th	Farmer: Mr. Tap	Benefits of 5,000,000 VND
November 4th	Farmer: Mr. Dinh	Benefits of 2,000,000 VND
November 4th	Direct Managed Farmer: Mr. Hung	Benefits of 2,000,000 VND
November 6th	Farmer: Mr. Duy	Benefits of 1,500,000 VND
November 6th	Farmer: Mr. Truyen	Benefits of 3,000,000 VND
November 18th	Pham Quang Ai Junior High School	Supplies aid (generator, 50 life jackets, 138 preliminary textbooks and reference documents, bookshelf for storage)
December 3rd	Hue City Department of Foreign Affairs	Benefits of 10,000,000 VND (scheduled to be paid to households in February)
December 4th	Thuy Xuan Primary School	Supplies aid (preliminary reference books and other life skills books, etc.)
December 19th	Lam Mong Quang Junior High School	Supplies aid (preliminary reference books and other life skills books, etc.)
December 23rd	The farmers who received benefits in November	Investigations after receiving benefits
December 31st	Phong Dien District Phuong Minh Village	Investigations of 20 households under consideration for support

(100,000VND≒470 yen)

# **5. Volunteer Supporting Team**

Since June 2019, the Vietnam Business Volunteer Supporting Team at BAJ's Tokyo Head Office has started using Skype to connect with the Hue office to share information on activities and examine the content of classes and ecotourism to be conducted in Vietnam Business. The Skype meetings were held 11 times, and a total of 6 to 8 people participated in 2020.

Date	Contents
February 27th	Organized requests from Hue office
March 12th	Self-introductions, shared PR videos, discussed Skype lesson plans

April 2nd	Introduced traditional play, shared Hue's typical materials on traditional play
April 16th	Shared skills about video editing
April 23rd	Shared some advice about how to manage a Facebook account
May 7th	Introduced "Shared field," a community farm run by a private business
May 14th	Trial operation of an online origami classroom
May 25th	Introduced traditional play, shared Hue's typical materials on traditional play
May 28th	Specific proposals for online classes (origami classes)
June 19th	"What is a food bank?": shared information about food banks
August 31st	Discussed the application for the tablecloth subsidy (COVID-19 prevention and cooking training)

# **III. Activities of Tokyo Head Office**

#### **SUMMARY**

The COVID-19 epidemic, which first broke out in Wuhan city of China, was first identified in Japan on cruise ships and houseboats in mid-February of 2020, and the first state of emergency in Japan was declared just a few months after in April. In order to avoid the "three Cs" (closed spaces, crowded places, close-contact settings), all volunteer recruitment sessions, BAJ cafes, activity debriefing sessions, etc. were canceled, and it has been difficult to carry out business trips, dispatchment of experts, study tours, etc. due to restrictions for overseas travel. During this time, BAJ has been promoting local activities while holding online meetings with Myanmar and Vietnam and sharing local activities in Japan using online and SNS tools.

In Myanmar, it has not been possible to send replacement expatriates to Yangon and Rakhine State. Additionally, the BAJ management meeting, which is annually held face-to-face, was canceled, and we have been promoting telework and online activities due to the business hours reduction request. We have also taken on the challenge of conducting online meetings for the board of directors and debriefing sessions and feel that there are new possibilities in this area.

Since 2019, the activities in Vietnam have been carried out mainly by local staff while holding Skype meetings. In October 2020, multiple typhoons struck central Vietnam and caused many casualties as the result of flood damage that is seen only once every few decades. We received more donations than expected from the emergency relief fund collected in Tokyo, which was effectively used to support the local recovery.

The used clothes recycling activity, "Furu Kuru," which is the pillar activity in Tokyo, was unable to exceed the previous year's profits due to the cancellation of collecting used clothes and events at stores. However, an increasing number of groups are collecting and sending used clothes on a regular basis, and an increasing number of supporters who have donated used clothes in the past are becoming direct donors to BAJ. Moreover, the number of volunteers and internship applicants is increasing, but unfortunately it is difficult to carry out activities with a large number of people due to the risks of contracting COVID-19.

Please refer to the following pages for detailed information on donations, subsidies, acquisition of subsidies, and the increase of supporters.

#### 1. Main Projects and Funds

#### (1) Subsidies, Grants, and Donations

Due to the completion of the technical training school management project, which was one of the major projects in Myanmar, and the COVID-19 crisis causing difficulty for implementing planned projects, the overall project funds have been scaled down. Although the year of 2020 and 2021 have been a time of endurance, we will continue to consider BAJ's future activities during this crucial time.

The following are the funds that were raised during our activities in 2020. We have also received donations from many individuals towards BAJ's activities, but have not disclosed their names to ensure the protection of their personal information.

No.	Project	Period	Institution/Organization	Amount
1	Rakhine State, Myanmar Quick Impact Project and repair and maintenance of machinery (including vehicles)	Jan 2020 – Dec 2020	United Nations High Commissioner for Refugees (UNHCR)	1,633,763,740 MMK 38,597.04 USD
2	Rakhine State, Myanmar School construction and community development (2nd term of third year)	Sep 2020 – Apr 2021	The Nippon Foundation	2,471,000.00 USD (in progress)
3	Yangon, Myanmar; Tokyo, Japan Japan Toy Museum Project (Mobile Toy Museum)	Jan 2020 – (TBD)	BAJ funds	150,000 JPY/time (pending)
4	Yangon, Myanmar; Tokyo, Japan Books & Toys Mini Library	Jan 2020	Kumagai Gumi Co., Ltd.	140,000 JPY
5	Yangon, Myanmar; Tokyo, Japan Hpa-An Technical Training School	Jan 2020	Minato Jidosha Kogyo	85,019 JPY
6	Ayeyarwady Region, Myanmar Mangrove planting for wind protection at schools	Jan 2020 – Sep 2020	Kao Heart Pocket Club Kao Corporation	400,000 JPY (postponed to next year)
7	Vietnam & Tokyo  Education support for children  Environmental education, etc.	Apr 2005 – Dec 2020	"Shine Children of Asia" Fund	912,000 JPY / year
8	Vietnam & Tokyo Reinforcement of agricultural and livestock business for small-scale farmers (direst sales store management, ecotourism, etc.)	May 2014 – Dec 2020	BAJ funds	800,000 JPY / year
9	Vietnam & Tokyo Hue City flood damage emergency support	Oct 2020 – Feb 2021	Relief funds Life Foods Co., Ltd.	2,486,561 JPY (in progress)
10	Myanmar & Tokyo Summer donations		Minato Jidosha Kogyo	176,284 JPY
11	Myanmar & Tokyo Winter donations		Birtasu Co., Ltd.	50,000 JPY

#### (2) Membership Fees and Donations

Group membership is difficult to acquire because approval procedures within companies or organizations are generally not straightforward and it is easily affected by the domestic economy. It is easy to acquire an individual membership, but there are very few benefits to join because the membership fee is not tax deductible. Currently, BAJ is experiencing a decline in membership but is also seeing a gradual increase in tax-deductible donations.

Under such circumstances, the following organizations provided funding for our activities through donations and membership fees in FY2020.

	Organizations
	UNHCR, The Nippon Foundation, Kao Heart Pocket Club, Yahoo Japan Corporation, Kao Corporation,
Myanmar	Loyal Marketing Inc., Kumagai Gumi Co., Ltd.
	"Shine! Children of Asia" Fund, Ohki Gumi, Life Foods Co., Ltd., Catholic Nougata Church, Tagawa
Vietnam	Catholic Church
	Japan Development Service, Nikko Bussan Co., Ltd., Ohki Gumi, Yutaka Nursery, Birotasu Co.,
	Dynax Corporation, Care Center YAWARAGI, Bridgers Co., Ltd., Minato Jidosha Kogyo, Teknowledge
General	Japan Inc., International Business Consulting Association, Miyatate Sangyo, Capital Industry Co., Ltd.,
	Kokusai Kogyo Co.Ltd., Sowa Consultants Inc., Bookoff Corporation Limited, Yahoo Japan Corporation,
	Aphyu, Golden Bagan, Tohari, Scqr Inc., Adam

Below is a summary of the interannual results of donations, membership fees, subsidies, and grants (i.e., donations towards a specific project that are not from public funds) made to BAJ.

	2016	2017	2018	2019	2020	
Individual / Group  Membership	1,480,000	1,300,000	1,330,000	1,110,000	1,070,000	
Donations	27,124,712	27,086,536	18,610,428	12,427,456	8,768,099	
Subsidies	212,060,867	328,963,935	343,828,589	298,897,628	147,284,372	
Grants	112,673,288	44,122,338	38,987,903	121,181,795	138,422,485	
Activity Revenue	10,109,152	5,807,733	3,253,691	2,825,097	2,688,455	
Other Revenue	6,026,322	1,237,259	114,444	7,476,238	6,464,496	
Total	369,474,341	408,517,801	406,125,055	443,918,214	304,697,907	

(Unit: JPY)

#### (3) Fundraising and Campaigns

Between the years of 2019 and 2020, we collected funds through the annual summer and winter fundraising events. Additionally, we received tremendous support from the numerous donations that were made towards BAJ's emergency relief fund for the severe flood damage in Hue City caused by the typhoons that struck central Vietnam multiple times in October. In 2021, the funds were mainly used for reconstruction assistance for farmers that were affected by the disaster. BAJ would like to express our sincere gratitude for your support.

The summary of the collected donations is as follows:

	Fundraising Title	Period	Amount (JPY)
1	Winter: If winter comes, can spring be far behind?	Nov 2019 – Feb 2020	575,348
2	Summer: Living a life of hugging and running	Jul 2020 – Sep 2020	1,038,284
3	Winter: We have friends	Nov 2020 – Feb 2021	619,500
4	Central Vietnam Flood Disaster Emergency Relief Fund	Oct 2020 – Dec 2020	2,486,561

#### (4) Others

The online donation activities which started during the Heisei period (1989-2019) have not been effective in collecting donations and an increasing number of sites are terminating their activities. The decline in the donation collection rate is a result of weak and unspecific PR activity as well as the emergence of donation sites that are more closely related to specific activities such as crowdfunding. In the past, BAJ has raised donations from five sites, however, this decreased to two in 2020. Nevertheless, in 2020 we were able to collect a total of 98,785 JPY from the "GIVE ONE" and "Yahoo Volunteer" sites.

#### 2. Tokyo Operations

As a way to fund an NGO, it is desirable to operate with donations from a wide range of supporters such as citizens. However, more than 85% of BAJ's operating funds are from grants, subsidies and trusts, which is an issue for the organization. In addition, it is becoming more difficult to expand the number of support members regardless of groups or individuals, so we launched programs such as "Furu Kuru (Used Clothes Recycling Project)", "Shine! Children of Asia" Fund (Ajiko), and "BAJ All Round Supporter". We have been allocating funds from these programs to the operations and management activities of the Tokyo Head Office. In particular, "Furu Kuru", in which used clothes are donated, has continued for 10 years and as a result, it has

reached to a donation level of one million yen each year. In 2020, over 3,000 individuals and 150 individual organizations and groups have supported this program. Moreover, there are more cases of people who donate used clothes becoming direct monetary donors of BAJ. Used clothes collection events have also become established as a method of promoting sales for collective stores (e.g., shopping centers). However after, April 2020, all planned events were canceled due to the COVID-19 pandemic. Recycling used clothes is a very meaningful initiative for "Decarbonization" and we will continue to promote it as Tokyo division's main pillar.

### (1) Used Clothes Recycling Program "Furu Kuru"

The used clothes recycling program, "Furu Kuru", starts with BAJ calling out for and collecting used clothes, which Nikko Bussan Co., Ltd. buys by weight. The payments from the company are donated to BAJ, and the used clothes are reused in developing countries. Since its launch in 2011, the number of registered donors of used clothes has reached 25,000. We also regularly distribute "Furu Kuru" leaflets to Social Welfare Councils nationally to promote the program.

There were three used clothes collection events held until March as a sales promotion activity for collective stores. Since April, all events were canceled due to the higher numbers of COVID-19 infections in Japan.

The outcome of our used clothes collection from 2014 to 2020 is as follows:

	2014	2015*	2016	2017	2018	2019	2020
Weights (kg)	67,178	50,971	43,604	74,554	90,443	79,289	66,018
Amount (JPY)	713,713	776,720	701,209	1,202,575	1,459,988	1,285,063	1,084,011

<sup>\*</sup> From 2015, the buying price was revised from 10 JPY/kg to 15 JPY/kg

#### (2) Monthly Supporter Programs

As monthly donation programs with fixed amounts, we established the "Shine! Children of Asia" Fund (Ajiko) as a child support project in Vietnam in 2004, and the BAJ All Round Supporter to support BAJ as a whole in 2006. We have allocated these funds to emergency activities and the operational management. In 2020, we were able to raise an average of 24,000 yen per month from both programs.

# (3) Used Goods Collection Programs (HAPPY BOOK, "Bookshelf Rescue Team" Program, and "Non-Cash Charitable Contributions" Program)

In 2020, we raised 1,200,860 yen from programs that collect unwanted used goods, where anyone can directly apply from the BAJ website without shipping charges. The HAPPY BOOK program ended in May.

#### 3. Public Relations

During the Great Hanshin-Awaji Earthquake in 1995, contributions made through volunteer work was recognized, becoming a milestone for volunteerism in Japan. Since then, it has taken hold in many aspects of our daily lives.

At the Tokyo Head Office, welcoming volunteers and interns to further their understanding of international cooperation has been a large part of our PR activities. We have also been organizing study tours to bring our supporters and the local community together. Many schools have started to include study tours in their curriculum and BAJ has been taking part, but unfortunately, all tours in 2020 were cancelled due to COVID-19.

Besides the "BAJ Newsletter" and "Annual Report" that we issue every year, every staff member has worked to provide information through our website, the "BAJ Email Magazine," and SNS. Briefing sessions and events were postponed in April due to the outbreak of COVID-19, but we have managed to recruit new participants through our online sessions. Board meetings and regular meetings with our local staff have been held online as well.

#### (1) Publication of BAJ Newsletter and Annual Report

The "BAJ Newsletter," focusing on local activity reports from our Japanese staff overseas, was issued in March, June, and October (double issue). The 137<sup>th</sup> edition in October featured "Community Work in the Time of the COVID-19 Pandemic." We sent nearly 800 copies per issue to members, supporters, and organizations with the help of volunteers who signed up for our "BAJ Café." "BAJ Cafe" is a project where we introduce BAJ to volunteers with tea and snacks and have them help with simple tasks (such as enclosing/sealing the newsletters) afterwards. The number of volunteer applicants for "BAJ Café" had come to exceed the capacity, but since the COVID-19 pandemic we have outsourced this task to a carrier service.

#### (2) Website and Email Magazine

Concerning the website, we have made efforts to update the articles and for all staff members to take part in writing them. We have posted reports from our field staff in the "BAJ Email

Magazine" and sent out the "News & Events Email Magazine" once every two weeks, with the article content alternating between announcements of future events and information on volunteer recruitment. There are nearly 4,800 registered readers who view our magazine.

#### (3) Briefing Sessions, Events, Keynotes, Lectures, Seminars, Workshops, etc.

Below is a list of briefing sessions presented by BAJ's Japanese overseas staff and dispatched specialists, keynotes and lectures requested by outside organizations, and seminars and workshops for staff training.

Date	Content	Person in Charge	Place
January 10	Briefing session by specialist Mr. Fukushima	Tokyo staff	BAJ Tokyo Head Office
January 12	IGS-JISE Citizens Environmental Forum	Ono	Hibiya Convention Hall
January 17	Myanmar Research Group	Sudo	Maeda Construction
January 29	Second business card final briefing session	Araishi	BAJ Tokyo Head Office
February 12	Lecture for Komaba Toho High School	Araishi	Komaba Toho High School
June 19	JANIC online general conference	Araishi	Online
August 8	Dot-jp online event	Araishi	Online
August 21	Vietnam online study group (Mr. Dao)	Araishi	Online
October 15	UNHCR planning conference	Araishi, Imamura, Aiba	Online
October 26, 30	eCenter safety training attendance	Aiba	Online
November 10, 11	PC skills lab for Yangon staff	Ono	Online
November 11	Information management skills lab for Yangon staff	Ono	Online
December 9	Monthly meeting	Japanese staff	Online
December 12	BAJ activities briefing session, MGD project report	Kaminaga	Online
December 17	JICA safety control workshop	Aiba	Online
December 23, 24, 28	PC skills lab for Yangon staff	Ono	Online

#### (4) Group Network

We actively participated in meetings held by government agencies, international conferences, and NGOs / NPOs to share information and exchange opinions. In 2020, the NPO "Nimaimenomeishi" (Translation: Second Business Card) created a "Vietnam Business Support Team" consisting of 5 members from various companies and 1 volunteer. They participated in

Skype meetings to tackle questions and issues that were raised by the local staff, which deepened mutual understanding. In January 2020, the "Japan Toy Museum" event was held in the city of Yangon and 8 participants from Japan attended as part of a study tour. However, since then, the events were cancelled due to the COVID-19 pandemic.

The NPO "Dot JP" is promoting a project to dispatch desired university students to NGOs as interns. Through this project, two students were accepted as interns at the Tokyo Head Office in 2020—one student in the spring and another student in the summer. After gaining experience in BAJ's domestic activities and Vietnam activities, a debriefing session was held on the final day.

#### (5) Acceptance of Volunteers and Interns

During the COVID-19 outbreak in 2020, the number of volunteer applicants increased and more than 20 briefing sessions were conducted online with more than 70 participants. The content of the briefing sessions included an introduction to BAJ's activities, and the necessary precautions to be taken for project implementation to allow the applicants to determine their desired volunteer work. The volunteers not only assisted with office work, but also with English and Vietnamese translations as well as designing leaflets and pamphlets.

Additionally, the volunteers were put into groups for 3 months as a "Vietnam Project Support Team" to tackle issues raised by the local staff involved in BAJ's activities held in Vietnam. A final debriefing session was held after this 3-month period.

In 2020, 6 interns were accepted and chosen after interviewing each candidate to determine who best met BAJ's requirements. There were also interns who joined BAJ as contract employees after completing their internship.

#### 4. General Affairs & Management

Due to the declaration of the state of emergency associated with the rise of COVID-19 cases in Japan, citizens have been requested to refrain from in-person activities that are not necessary to maintaining one's life and health. As a result of various restrictions, many activities have become stagnant. Under such circumstances, BAJ decided to hold debriefing meetings online rather than in person. This change brought in new participants and this new form of online communication is taking root within BAJ. We will continue to establish effective forms of activity with the minimum number of staff required. Additionally, the Tokyo Head Office has accepted volunteers and interns and has made efforts to further support international cooperation by cultivating

empathy and understanding of international cooperation. In 2020, there was a total of over 70 volunteers and intern participants. Unfortunately, the year-end annual exchange meeting was cancelled.

#### 5. Support for Overseas Projects

The COVID-19 epidemic, which has spread all over the world, has greatly affected BAJ's activities in Myanmar and Vietnam. For the safety and security of our local staff, we are taking measures by changing the work system and postponing scheduled activities. Since staff are unable to travel and experts are unable to be dispatched, activities have been held online. However, we have been affected by unstable communication conditions. During these conditions, the status of the activities that were lead at the Tokyo Head Office is as follows:

#### (1) Mangrove Windbreak Tree-Planting Project in Ayeyarwady Delta School

We are conducting online meetings with the Green Environment Development Association (GEDA), which is an NGO in Myanmar village that outsources local activities. However, due to the impact of the COVID-19 outbreak, all projects scheduled in 2020 have been postponed and the launching date is still undetermined.

#### (2) Book & Toy Library 100 and Japan Toy Museum Project

Book & Toy Library 100 was a project that donated bookcases filled with toys and books to 100 schools over a course of three years, which completed in August 2019. As a continued collaboration project with the Tokyo Toy Museum, the Japan Toy Museum event was held in the city of Yangon in January 2020, where children could play with high-quality toys. Eight participants from Japan attended this event.

# Financial Report (January 1, 2020 - December 31, 2020) INCOME AND EXPENDITURE

(Unit: JPY)

undraising (1)

138,422,485

138,422,485

**Total Subsidies** 

STATEMENT OF ACTIVITIES FOR FY 2020 (From January 1st, 2020 to December 31st, 2020)

< INCOME >			(Unit: JPY)	*1 Breakdown of Membership Fees	(Unit: JPY)
1. Membership Fees *1		1,070,000	1,070,000	1. Individuals	710,000
2. Donations *2		8,768,099	8,768,099	2. Corporations	360,000
0 pm = 1 + m = 0	Grants *2	147,284,372	730 302 300	Total Membership Fees	1,070,000
s. Grants and Others	Subsidies *3	138,422,485	785,706,857		
4. Revenue from Project Operations	s	2,688,455	2,688,455	*2 Breakdown of Donations and Grants	(Unit: JPY)
5. Other Revenue		6,464,496	6,464,496	1. BAJ Donation	2,311,746
Total Income (A)			304,697,907	2. All Round Supporter	1,543,000
				3. Myanmar Donation	1,206,942
< EXPENDITURE >				4. Vietnam Donation	71,850
	Personnel Cost	84,717,712		5. "Shine! Children of Asia" Fund (Vietnam)	1,148,000
1. Project Cost	Other Costs	204,670,696	289,388,408	<ul><li>6. Nippon Foundation (School Building Construction in Rakhine State)</li></ul>	
2. Management Cost	Personnel Cost	7,038,779	12,723,544	7. Nippon Foundation (Hpa-an Technical Training School Project)	147,284,372
•	Other Costs	5,684,765		8.Other Donations and Grants (The Japan Foundation, etc)	2,486,561
Total Expenditure (B)			302,111,952	Total Donation and Grants	156,052,471
				NB: For all major donations, please refer to the table in "Domestic Activities Report 1. NPO Authorization Status and Fu	mestic Activities Report 1. NPO Authorization Status and Fu
< NONRECURRING EXPENDITURE	rure >	•	(Unit: JPY)	Fundraising"	
3. Nonrecurring Expenditure	Subsidy Refund	43,000,765	43,000,765		
Total Nonrecurring Expenditure (C)			43,000,765	*3 Breakdown of Subsidies	
				1. United Nations High Commissioner for Refugees (UNHCR)	R)
Changes in Operation Activities (A) - (B)	-(B)		2,585,955	Technical Workshop for Repair and Maintenance of Vehicles and Machinery in Rakhine State, Myanmar	s and Machinery in Rakhine State, Myanmar
Changes in Net Asserts(A)-(B)-(C)			(1,714,810)		
Net Asserts Brought Forward(D)			67,379,033		
Net Asserts Carried Forward (A) - (B) - (C)	()-(C)+(D)		65,664,223		

# **INCOME AND EXPENDITURE FOR EACH OPERATION**

		2	MYAN MAR OPERATIONS	SN						
ITEM	Northem Rakhine State Regional Development Project	School Building Construction and Community Development in Rakhine State	Secure Water Supply Program in the Central Dry Zone	Myanmar UN- Women	Project in Hpa-an Karen State	VIETNAM	DOMESTIC	PROJECT TOTAL	MANAGEMENT	TOTAL
I INCOME										
1 Membership Fees	0	0	0	0	0	0	0	0	1,070,000	1,070,000
2 Donations	237,802	258,986	82,033	0	85,121	3,546,411	662,962	4,873,315	3,894,784	8,768,099
3 Grants and Others										
Grants	0	147,284,372	0	0	0	0	0	147,284,372	0	147,284,372
Subsidies	138,422,485	0	0	0	0	0	0	138,422,485	0	138,422,485
4 Revenue from Project Operations	681,820	788,373	308	0	319	16,900	1,102,441	2,540,161	148,294	2,688,455
5 Foreign Exchange Profit	0	0	0	0	0	0	0	0	4,423,694	423,694
6 Other Revenue	0	0	0	0	0	1,618	0	1,618	2,039,184	2,040,802
Total Income	139,292,107	148,331,731	82,341	0	85,440	3,564,929	1,765,403	293,121,951	11,575,956	304,697,907
II EXPENDITURE										
1 Personnel Expenses										
Salaries and Allowances	28,523,935	54,407,567	18	0	18	1,786,174	0	84,717,712	4,711,321	89,429,033
Statutory Benefits	0	0	0	0	0	0	0	0	2,179,458	2,179,458
Retirement Benefits / Retirement Mutual Aid Allowance	0	0	0	0	0	0	0	0	148,000	148,000
Subtotal for Personnel Expenses	28,523,935	54,407,567	18	0	18	1,786,174	0	84,717,712	7,038,779	91,756,491
2 Other Expenses										
Equipment	89,794,943	87,385,891	117	0	123	672,479	0	177,853,553	0	177,853,553
Expert Dispatch Fee	0	297,000	0	0	0	0	0	297,000	0	297,000
Public Relations Printing	0	0	0	0	0	18	850,532	850,550	44,930	895,480
Travel Expenses	628,310	4,786,147	47	0	103,603	105,219	0	5,623,326	162,674	5,786,000
Communication and Transportation	846,008	7,542,865	28	0	13,092	31,230	180,309	8,613,532	186,980	8,800,512
Consumable Goods	778,814	1,581,185	11	0	11	13,490	0	2,373,511	1,306,232	3,679,743
Repairs	1,623,053	3,896,532	0	0	0	62,622	0	5,582,207	0	5,583,207
Rental Fees	0	1,153,820	0	0	-14,461	513,781	0	1,653,140	731,400	2,384,540
Depreciation	0	0	0	0	0	0	0	0	0	0
Insurance	549,305	960,788	4	0	977.6-	0	12,840	1,513,161	191,747	1,704,908
Research and Training	0	56,881	0	0	0	0	0	56,881	006'6	66,781
Accounting Fees	0	0	0	0	0	0	0	0	386,815	386,815
Taxes and Dues	0	0	0	0	0	0	0	0	0	0
Corporate Tax etc.	0	0	0	0	0	0	0	0	70,000	70,000
Commission Paid	30,861	123,994	0	0	0	11,972	0	166,872	322,237	489,064
Foreign Exchange Loss	0	0	0	0	0	0	0	0	0	0
Miscellaneous	5,107	49,253	3	0	3	25,492	7,150	800'28	2,271,850	2,358,858
Subtotal for Other Expenses	94,256,401	107,834,356	210	0	92,595	1,436,303	1,050,831	204,670,408	12,723,544	302,111,952
Total Expenditure	122,780,336	162,241,923	228	0	92,613	3,222,477	1,050,831	204,388,408	12,723,544	302,111,952
Balance for 2018	16 511 771	-12 010 102	82 113		57173	242 452	21.4.4.	1		

# **BALANCE SHEET**

< ASSETS >				(Unit: JPY
\AJJE137		Cash	391,921	(01111:31-1)
		Deposits	49,076,859	
	Cash and Deposits	Cash and Deposits in Myanmar	63,693,200	
		Cash and Deposits in Vietnam	1,361,376	
Current Assets		Merchandise	14,690	
		Advances	0	115,432,135
		Accounts Receivable	0	
	Current Assets	Advance Payments	0	
		Temporary Payments	894,089	
		Expenses for Uncompleted Construction	0	
	Tangible Fixed Assets	Mechanical Equipment	1	
Fixed Assets	Investments and Other Assets	Rental Deposits	0	1
Total Assets		·		115,432,136
< LIABILITIES >				
< LIABILITIES >	Accrued Taxes		70,000	
CLIABILITIES >	Accrued Taxes Other Accounts Pavable		70,000	
CLIABILITIES >	Accrued Taxes Other Accounts Payable Deferred Membership Fees		0	
CLIABILITIES	Other Accounts Payable			
	Other Accounts Payable Deferred Membership Fees		20,000	47,298,614
Current Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations		0 20,000 0	47,298,614
	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants		0 20,000 0 40,831,546	47,298,614
	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies		0 20,000 0 40,831,546 4,275,302	47,298,614
	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments		0 20,000 0 40,831,546 4,275,302	47,298,614
Current Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	
Current Liabilities Fixed Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	2,469,299
Current Liabilities Fixed Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	2,469,299
Current Liabilities  Fixed Liabilities  Fotal Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	2,469,299
Current Liabilities  Fixed Liabilities  Fotal Liabilities  NET ASSETS >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	2,469,299 49,767,913
Current Liabilities  Fixed Liabilities  Total Liabilities  < NET ASSETS >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts Accrued Retirement Benefits for	Employees	0 20,000 0 40,831,546 4,275,302 0 451,990	2,469,299 49,767,913 67,379,033 (1,714,810

# NOTES ON FINANCIAL STATEMENT

Not	Notes on Financial Statement										
	<ol> <li>Key Accounting Policies</li> <li>The financial statement is prepared according to the NPO Accounting Standard (established by the NPO Accounting Standard Committee on July 20th, 2010).</li> <li>In this standard, Income and Expenditure Account Statement in Article 28, Panagraph 1 of the Act on Promotion of Specified Non-profit Activities is called Statement of Activities.</li> <li>(1) Depreciation Method of Fixed Assets</li> </ol>	; to the NPO Accounting Sount Statement in Article	standard (established by the Ni 28, Paragraph 1 of the Act on	PO Accounting Standi Promotion of Specifi	ard Committee on July ed Non-profit Activitid	r 20th, 2010). ss is called Statement c	of Activities.				
<u>⊬</u> 7	Tangible fixed assets are depreciated by the straight-line method based on the provisions of the Corporation Tax Act. (2) Accounting Standard for Allowances	traight-line method base	d on the provisions of the Corp	ooration Tax Act.							
	· Allowance for retirement benefits of employees	oyees									
ĭ	To prepare retirement benefits of employees, the estimated allowance to be paid by the organization is calculated by subtracting the estimated payment	, the estimated allowance	e to be paid by the organizatio	n is calculated by sub	tracting the estimated	i payment					
Ε.	made by the Smaller Enterprise Retirement Allowance Mutual Aid System from the accrued benefits to be paid at the end of year based on employment regulations.	lowance Mutual Aid Syst	em from the accrued benefits	to be paid at the end	of year based on emp	oloyment regulations.					
	(3) Accounting for Consumption Taxes										
₹	All accounts are tax inclusive.										
2. Br	2. Breakdown of Restricted Funds and Donations	Oonations									
	iod	Droject Detail		Balance brought	Amount received in	Amo unt used in			Notes		
				forward from the previous term	the current term	the current term	Closing Balance	Advances Received		Project Period	
UNHC	UNHCR / Repairs and Maintenance of Machineries including Vehicles and Peaceful Cohabitation	s including Vehicles and	Peaceful Cohabitation	9,664,220	133,033,567	138,422,485	4,275,302	4,275,302	20	2019/1/1~2019/12/31	
r of	set ili nakiiile state, iviyaliilai / Quick lilipat	riojeci							7(	$2020/1/1 \sim 2020/12/31$	
Schoc	School Building Constructions and Community Development Project in Rakhine State / Nippon Foundation	velopment Project in Rak	hine State / Nippon	129,803,194	58,312,724	147,284,372	40,831,546	40,831,546	2 2	$2018/9/1 \sim 2019/8/31$ $2019/9/1 \sim 2021/4/30$	
Mana	Management of Technical Training School in Hpa-an City, Karen State, Myanmar / Nippon Foundation	an City, Karen State, Mya	nmar / Nippon Foundation	3,086,411	0	3,086,411	0	0		$2018/1/1 \sim 2018/12/31$ $2019/1/1 \sim 2019/12/31$	
3. De	3. Details on Transactions with Board Members and Close Relatives	1embers and Close F		Unit: JPY)							
	ltem	Amount shown in the financial statement	iction amount of and close relatives		4. Breakdown of	4. Breakdown of Changes in Fixed Assets	Assets				(Unit: JPY)
	(Statement of Activities)				ltem	Acquisition Value	Asset Growth	Asset Decline	Depreciation Value	Cumulative Depreciation Value	Term-end Book Value
	Membership Fees Received	1,070,000	000'09		(Tangible Fixed Assets)						
	Donations Received	8,768,099	328,000		Machine Equipment,	571 550 31	C	c	c	75,777	r
	Management Costs and Rent	731,400	700,000		Well Drilling Machines	C/17,77+,CI				27,1,22,1,2	T .
	Total	10,569,499	1,088,000								

Authorized Non-profit Organization

# Bridge Asia Japan

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