

2018 Annual Report

From January 1, 2018 to December 31, 2018



Non-Profit Organization

Bridge Asia Japan

TABLE OF CONTENTS

Major Achievements from 1998 to 20183

Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan5

BAJ’s Four Missions6

I. Activities in Myanmar

 SUMMARY7

 Activities in Rakhine State8

 1. Local Development Projects in Rakhine8

 2. Safe Environment for Learning8

 3. New Challenges for Schools8

 4. To Support Independence of Women9

 Activities in Kayin State9

 1. Hpa-An Technical Training School Project10

 Yangon Office, The Key to Myanmar Projects13

 1. Book & Toy Project13

 2. Mangrove Windbreak Tree-Planting Project in Ayeyarwady School13

 3. School Construction Project (KUMAGAI STAR PROJECT)13

 4. Support for NWSG (National Water Service Group).....13

II. Activities in Vietnam

 SUMMARY14

 1. Eco-Friendly Agriculture15

 2. Considering the Children’s Future and Environmental Problems16

III. Activities in Tokyo Head Office

 SUMMARY18

 1. Deepening the Understanding of NGO Activities.....19

 2. Promote BAJ activities22

 3. General Affairs and Management23

Financial Report (January 1, 2018 – December 31, 2018)25

Major Achievements from 1998 to 2018

Myanmar

Basic Infrastructure Construction

- 536 new wells built in CDZ, SE, and MGD
- 465 broken wells repaired in CDZ
- 312 bridges, footbridges, and culverts built in MGD and STW
- 4 piers built in MGD
- 286 schools constructed and repaired in MGD, STW, HPN, YGN, and CDZ
- 475 shelters and houses constructed in MGD and SE
- Facilities for communities constructed:
 - 16 community centres in MGD
 - 99 basic infrastructures (toilets, roads, etc) in MGD, STW, and SE

Technical Training Workshops

- **Workshop on Water Well Management in CDZ and SE**

- Over 50 workshops
- Over 2000 participants

- **Vehicle Maintenance and Repairs**

- 85 training sessions held
- 895 participants

- **Number of Graduates of the Technical Training School in STW and HPN**

Automobile Maintenance Course: 387

Construction Course: 166

Electrical Construction Course: 308

Welding Course: 262

Others: 87

- **Women's Economic Empowerment Projects**

- 109 Women's economic empowerment projects
- Over 5945 participants in sewing trainings (including livelihood/maternal and child health project) in MGD
- Over 2000 workshop participants for promoting empowerment of women in MGD and STW

Environmental Education

- **Disaster Risk Reduction (DRR) Education Project**

- 220 schools conducted DRR education program
- Approximately 6,500 children learned about DRR

- **Tree Planting**

- 41,690 trees were planted

● **Donation of books and toys**

- 99 schools received books and toys

Machinery Maintenance and Management

- 5,626 automobiles and outboard engines were repaired
- 787,003 gallons of fuel were filtered

Note: CDZ : Central Dry Zone

SE: Southeastern Myanmar

MGD : Maungdaw

STW : Sittwe

HPN : Hpa-An

YGN : Yangon

AYWD : Ayeyarwady

Vietnam

Support for Children

- 3,222 people
- 6,109.1 kg of plastic bags collected in HCM. Over 250 families participated in An Khanh Ward, HCM (Jan – Dec 2004).
- 3,803 people participated in environmental activities in HUE and HCM
- 852 children and students received support to improve access to basic education in HUE and HCM

Farm Management Support

- 90 biogas digesters installed in HUE
- 59 farmers started selling their products at direct sales shops
- 8 training sessions for farmers conducted

Life-Improvement Projects

- 201 microcredit loans provided (92 in HCM and 109 in HUE).
- 97,385,000 VND loan expense total

Note: HUE: Huế

HCM: Ho Chi Minh City

Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan

We hereby present you the annual report for 2018.

This November marks the 25th anniversary of our activities which started in 1993. We sincerely appreciate your support and understanding.

For the projects in Myanmar, a large-scale attack in Rakhine state in August 2017 caused an exodus of numerous refugees from the area. After drawing international attention, it settled at one stage, however, the clash between the Rakhines and the armed forces is still ongoing, and their repatriation is not progressing in reality. BAJ has been implementing its projects in Rakhine state as much as possible while focusing on our safety.

The school construction project in Rakhine state, which started in September 2012, achieved its goal to build one hundred schools in five years. The handover ceremony was held on a grand scale on site in March 2018. We have started constructions for our next goal of building another 80 schools in the next five years. We are upgrading the project by adding the Parents and Teachers Association (PTA) training and tree-planting program which is also a measure for disaster prevention.

For the new project in Rakhine state, we started a commissioned project to improve women's income and capacity building in the area of textile and handicraft, as part of Women's Income Improvement and Empowerment Project (UN Women).

The six-year Technical Training School Project (Ministry of Foreign Affairs Grant Assistance for Japanese NGOs) in Hpa-an, Kayin state was implemented for three years since 2014. It will be continued as a commissioned project by Nippon Foundation for the remaining three years. We are currently advancing the project with our counterpart, Department of Education and Training (ETD, the Ministry of Border Affairs) to hand-over this project to them. Approximately 600 students have graduated since the project started five years ago, and 80 percent of them gained job opportunities in one form or another.

The project, Management Support Project for Small Scale Farmers to Strengthen Agriculture and Livestock Industry (JICA Partnership Program), expanded in Hue City, Vietnam since 2014, and is scheduled to complete in April 2019. We have installed 43 biogas digesters up until now. The two direct sale stores aimed to expand the sales channel of agricultural and livestock products, are steadily increasing their sales. Moreover, we are planning to effectively use the organic experimental farm funded by Asian Production Cooperation Fund and managed by BAJ, through site visits by local consumers and hands-on farming tours from Japan.

For domestic activities at our headquarters in Tokyo, we put our efforts in fundraising and public relations. The Furu-Kuru project, which collects used clothes, has established its reputation through collaborations with other organizations. The American worldwide clothing and accessories retailer, the GAP Inc. (commonly known as GAP) set collection boxes at their stores to collect used clothes, and LUMINE, a fashion-shopping complex, held used clothes collection events. Additionally, the number of new inquiries and visitors has increased due to online keyword searches for “recycle used clothes ” which has resulted in successful gaining of new supporters.

We held a painting exhibition and an activity briefing session for the publicity campaign of a Japan-Myanmar collaborative movie, ‘Passage of Life.’ Overall, the number of new supporters has increased through our easily accessible activities such as Furu-Kuru and BAJ Café.

BAJ is an NGO organization and it is one of our important missions to nurture supporters in the field of international cooperation. We would sincerely appreciate your continuous attention and further support to our activities.

Etsuko Nemoto
Chairperson
Bridge Asia Japan, Non-Profit Organization

BAJ’s Four Missions

We are currently facing borderless and global challenges such as poverty, displacement of refugees, environmental destruction, and terrorism. BAJ is exploring solutions by initiating region-oriented thoughts and actions for these problems considered to be impossible to settle. To live together (coexist) with other Asian people, who have deep relationships with Japan, we have formulated four missions, and promote our activities in our hope to create a bridge of mutual understanding beyond whatever differences in politics, ethnicity, religion, language, or culture there may be.

1. Providing opportunities for skill acquisition and capacity building
2. Assisting in income improvement
3. Setting environmental foundations for local development
4. Preserving the environment and raising awareness

I. Activities in Myanmar

SUMMARY

Since the independence from the British Government in 1948, Myanmar is facing a domestic ethnic conflict. Especially, after the democratization, the biggest concern has been the issue in Northern La Cain. Bridge Asia Japan (BAJ) has engaged in the refugee returning project since 1995 in Maungdaw, La Cain, as an IP (Implementing Partner) at the request of UNHCR when a Muslim refugee outflow occurred in La Cain in 1992.

More than 700,000 Muslims have fled to Bangladesh and have become refugees mainly as a result of a mopping-up operation after Muslim groups simultaneously attacked government facilities in August 2017. Although an agreement was made to resolve this issue while attracting international attention, only a few refugees have returned, and sporadic attacks have still been occurring in various places.

Several international aiding organizations have started their activities in La Cain state because of this situation. Therefore, BAJ joined a commissioned project with UN Women from May 2018 titled “Women’s Income Improvement and Empowerment Project.”

The school building project in La Cain which started in 2012 achieved its goal to build one hundred schools in five years. The handing over ceremony was grandly held at the school yard in Kywi Te village, Sittwe Township in March 2018 by welcoming the governor of La Cain, the Japanese Ambassador, and the donor, President of Nippon Foundation. This on-going project will continue for another five years.

The six-year technical training school project in Hpa-an, Kayin state (Southern-East part of Myanmar) started in December 2013. In 2019, the final year of this project, we aim to smoothly hand over this project to our counterpart, the Department of Education and Training (the Ministry of Border Affairs) by welcoming Barman instructor candidates. There are four technical training courses, in which there have been 600 graduates within the past five years, and 80 percent of them have gained job opportunities.

Without a need of a big cash investment, we managed to steadily advance the projects, “Book & Toy Project”, a project that sends a bookcase filled with toys and books to children, and the “Windbreak Tree-Planting Activities”, a project that creates a windbreaker around the school district area as well as providing an educational learning experience for the children.

Activities in Rakhine State

Despite the agreement to promote a safe return of Muslim refugees, the public safety in Rakhine State has not improved since the attack on the border guard by a group named the Arakan Rohingya Salvation Army (ARSA). BAJ has shrunken its office in northern Maungdaw, and Japanese staff are forced to operate it from Sittwe office, where the situation is relatively stable. The activities by Maungdaw office are currently performed by the local staff. In December, we advanced a living environment improvement project titled “Quick Impact Project” based on the UNHCR’s request.

1. Local Development Projects in Rakhine State

Logistical Support for Activities in the Region

(1) Maintenance of Vehicles and Machineries 【Funded by UNHCR】

Organizations such as the United Nations, international NGOs, and Myanmar government authorities work in the Northern Rakhine State and therefore the maintenance and repairs for the means of transportation such as vehicles, outboard motors, and generators are essential. BAJ repairs and maintains these machineries as well as provides fuel-filtering services to support the activities of each organization in the region. We also procured materials and carried out repair work for UNHCR’s warehouse that houses supplies. Moreover, to improve the skills of local engineers, we provided workshops by sending an outboard motorboat specialist.

2. Safe Environment for Learning

(2) School Construction Project 【Funded by The Nippon Foundation】

(i) School Construction Project

Although there were changes to the planned construction site due to the attacks in 2017, the school construction project, which started in September 2012 to build 100 school buildings in five years, was finally completed in August 2017 and the handing over ceremony to the locals was held in March 2018. Overall, the project directly benefitted 4,768 students and children, and it was reported that the number of students had increased since the completion of a new school building.

In order to construct the school building, 10 young villagers were selected and hired at the construction site who underwent lecture-style studies combined with on-the-job training. A certification of completion was given to each participant. Candidates interested in construction work were later hired as semi-skilled workers in subsequent sites. For the BAJ engineer group, an expert from Japan was sent to the local site once every quarter to give guidance on techniques, construction management, and safety measures for approximately a one-month period.

3. New Challenges for Schools

(ii) Lessons from Participatory Evaluation

The second period (September 2017 to August 2022) of this school construction project continued right after the first period (September 2012 to August 2017) was completed. During this second period, we are aiming

to build another 80 schools, to provide training to empower the Parents and Teachers Associations (PTA), and to implement disaster risk reduction (including educational tree planting) activities. The participatory project evaluation that had started in December 2016 became the basis to continue this project. We visited the 100 schools we had built and conducted interviews with 2,339 people which included engineers who took part in construction, school officials and local residents. As a result, we confirmed that our project was highly valued while achieving the initial goals to secure the safety of school children and provide a suitable environment for learning, secure evacuation sites in disasters, and provide opportunities for residents to gain construction skills.

The following two new activities, (iii) and (iv) were added to our project in the second construction period, in order to resolve new challenges such as the need of raising awareness of disaster risk reduction in villages, and the need to strengthen the activities of school committees which assist school education.

(iii) Parents and Teachers Associations (PTA) Empowerment Training

For the local school users to properly manage the school buildings on their own, four training sessions at each of the 16 schools we visited, were provided. The contents included understanding PTA's roles, hygiene knowledge including hand washing, and proper garbage disposal. In total, 135 PTA board members undertook these training sessions.

(iv) Disaster Risk Reduction Activities

When constructing schools, the effects of disasters in the local area are taken into consideration by making evacuation sites on school rooftops and incorporating raised floors in case of flooding. However, school buildings are not known to be used as evacuation sites among the locals. For students and PTA members, we conducted a 3-day course on disaster risk reduction activities at 22 schools to provide the basic knowledge on how to protect oneself as well as how to utilize school buildings. In total, 514 students, 63 teachers, 60 PTA board members, and several local residents participated in these sessions. To learn more about disaster risk reduction and the environment, educational tree planting took place at three of these schools.

4. To Support Independence of Women

(3) Empowerment Project for Women [Funded by UN Women]

In Rakhine State, it is difficult for women to have a means of income. To improve their skills and build their capabilities, we have been providing "Textiles and Sewing Skills Workshops" and "Micro-Business Seminars" in the field of textiles and handicrafts since 2018, as part of the aforementioned UN Women's project.

(i) Textiles Workshop

80 villagers joined the workshop in total, of which 50 women who had been in the textiles industry participated in a 7-day workshop in a Mro village and a 20-day workshop in a Rakhine village. Participants

were instructed by a local expert on textile kits such as handlooms and techniques to produce Rakhine's unique textile patterns.

(ii) Micro-Business Workshop

We provided 3-day workshops by incorporating games and role-plays in six different villages, inviting an expert. Topics included marketing, branding, cost price and price setting, customer service, and sales recording.

2. Activities in Kayin State

Myanmar is a multiethnic country where 135 ethnic groups constitute the nation. Kayin ethnics in particular have continued to fight against Myanmar government for their independence by resorting to arms since the country became a sovereignty as it left the British colony. However, after a nominally civilian government had taken control from its military junta, the government started to approach reconciliation with opposing ethnic groups, leading to a ceasefire agreement with Kayin in January 2012. Currently, international organizations including international NGOs are allowed in the Myanmar territory to work on development with the administration.

After 6 years of working in Myanmar in 2001, BAJ launched a technical training school in Sittwe, the capital of Rakhine State. The technical training school saw more than 500 students graduate over seven years, though the project, unfortunately, did not last after it was handed over to a governmental agency. Since human resource development is seen as an urgent and necessary project in Myanmar, BAJ initiated to operate a technical training school in Hpa-An by utilizing management experiences gained from the previous project. In its five years, the project has been highly appreciated by government agencies and our counterpart, ETD (Education and Training Department in Ministry of Border Affairs (Myanmar)), identified the school as a model for other technical training schools operated in the nation.

A Base for Human Resource Development

(1) Hpa-An Technical Training School Project [Funded by The Nippon Foundation and BAJ Fund]

In December 2013, BAJ constructed a technical training school for young people who have had few or no opportunities to study. We established four courses: Construction, Electrical, Automobile Maintenance and Welding. The first phase was funded by the Grant Aid for Japanese NGO's Projects Ministry of Foreign Affairs of Japan for the first three years and the second phase has been funded by The Nippon Foundation since 2017 for three years to be completed at the end of 2019. This six-year project has been providing scholarships (no course fees) as well as school boarding accommodation for all students.

(i) Operation of Technical Training School

Each course (Construction, Electrical, Automobile Maintenance and Welding) requires 5-month training consisting both lectures and practical training. Contents of each course are as follows:

Course	Theory and Practical Subjects Taught in Training Courses
Construction	Concrete Construction, Steel Fabrications, Carpentry, Brick Layering, Plumbing, and others
Electrical	Basic Mathematics, Internal Electrical Wiring, Solar Power Systems, Air-Condition Installations (Basic) and Refrigeration Cycle, and others
Automobile Maintenance	Brake Systems, Engines Mechanism, Engine Overhaul, Car Body (Suspension), Wiring Installation, Basic Maintenance and Inspections, and others
Welding	Arc Welding, Gas Welding and Cutting, Metal Fabrications (including drilling and grinding), and others

(ii) Achievements of Technical Training

We have a six-year continuous MOU with our counterpart, ETD, and its fifth year in 2018, 683 students have graduated from the school, and approximately 80% have gained job opportunities in one form or another. 10% of them are working in Japanese companies. We have been dispatching technical experts for each course from Japan every year to improve skills of our instructors. In addition, we provided basic guidance on topics such as workplace cleaning and safety management, as well as revised our textbooks.

(iii) Saturday Lectures

Trainees range from 18 to 35 years old, most of whom had given up studying for respective reasons despite their eagerness to work, and do not have experiences working. To broaden knowledge and skills other than in technological fields, we invited external lecturers to provide lectures and field work. The list below shows lectures provided in 2018.

	Date	Title
1	January 20	"Drug Issues" by Commander of Hpa-An Drug Enforcement Division
2	February 24	"Traffic Safety" by traffic police officer of Kayin State
3	March 10	"Preparing for Natural Disasters in Myanmar" by officers of Ministry of Social Welfare, Relief and Resettlement, Myanmar
4	March 17	"Fire-Prevention" lecture and fire extinction drill on the school grounds by station staff of Hpa-An fire station, Kayin State
5	April 28	"Environmental Conservation Education" by officer of Environmental Conservation Department, Kayin State
6	May 12	"Electricity Control and Safety" by officers of Ministry of Industry, Myanmar

7	May 19	“Youth Sexual Education and Gender” by International NGO-CPI staff
8	June 16	Comprehensive English learning lecture by an external English lecturer
9	August 4	“Youth Sexual Education and Gender” by International NGO-CPI staff
10	August 26	“Natural Disasters in Myanmar and Preparations” by Hpa-An Technical Training School Program Manager
11	September 8	“Drugs and Youth” by police officer of Kayin State Drug Enforcement Division
12	September 29	“Safe Driving and Accident Prevention” by Kayin State traffic police officer
13	October 13	“Overview of Kayin State Medicinal Plant Resource Center and Medicinal Plants in Kayin State” by an officer at Kayin State Medicinal Plant Resource Center (Supported by Nippon Foundation)
14	November 24	“Environmental Issues in Myanmar” by officer of Environmental Conservation Department of Kayin State Government
15	December 18	“NSSA System in Myanmar” by Head of Hpa-An Office, Myanmar National Skills Standardization Agency
16	December 20	“Labor Systems and IDs in Myanmar” and “Job Application Card Registration Procedure” by an officer from Kayin State Ministry of Labor and Immigration
17	December 24	“Health Facts in Myanmar” by an officer from Kayin State Ministry of Health and taking samples for blood tests

(iv) Employment Promotion for Graduates

We visited eight Japanese companies to collect information and to promote our students for job opportunities in 2018. As a result, we succeeded having all our graduates qualify for interviews at a particular company. Moreover, a graduate who started working in 2017 as a mechanic for a Japanese company in Yangon won second place in the newcomer division of a technical competition held in Japan in October 2018.

(v) School Management

At the new student welcome and graduation ceremonies, the Border and Security Minister of Kayin State and Deputy Commissioner of DDA (Department of Development Affairs, Ministry of Progress of Border Areas and National Races and Development Affairs) delivered congratulatory speeches. Additionally, our counterpart, ETD, appreciated our school and has been showing their eagerness to take over the management by sending candidates as possible instructors in the years ahead to prepare for the handover. Construction of new accommodation for ETD staff is planned for next year.

Particularly in 2018, we proactively let youths from conflict-affected areas in Kayin State into our courses. 19 out of 90 students who entered in the second semester were youths from conflict-affected areas, and 16 of these students graduated.

The Key to Myanmar Projects

3. Yangon Office

Yangon Office supports the regional projects in the areas of personnel, accounting, and general affairs in cooperation with the Tokyo Office. It also plays a role in negotiation with and reporting to the government agencies and donors, and acceptance of visitors. In addition, the office holds training courses to improve skills of our 150 local staff working in Myanmar.

① Book & Toy Project **【Funded by BAJ, Tokyo Toy Museum】**

BAJ started a new project called “Book & Toy Library 100” in 2016, which involves donating bookcases with books and toys for children living in remote regions where books and toys are insufficient. These bookcases were gifted to 89 schools or monasteries up until 2018, benefiting approximately 18,000 children. Every time this donation was made, we provided lessons targeting children, teachers and parents on topics such as “Importance of Reading”, “Introduction of Books”, “User Rules”, “How to Play and Enjoy” and “Managing Books and Toys”, along with sharing our project goals.

② Mangrove Windbreak Tree-Planting Project in Ayeyarwady School

【Funded by Kao Corporation, Kao Heart Pocket Club, Mitsui Sumitomo Volunteer Foundation】

This project aimed to prevent deterioration of school buildings and to enhance children’s safety by planting trees to break wind. In three villages in Pyapon District of Ayeyarwady Region, BAJ in cooperation with villager groups, carried out the project by having discussions on the coordination of participating residents and management rules after planting.

③ School Construction Project (KUMAGAI STAR PROJECT) **【Funded by Kumagai Gumi Co.,Ltd.】**

As the second launch of Kumagai Gumi Co.,Ltd.’s CSR project, BAJ reconstructed a primary school building in Thanlyin Township outside Yangon. This time, being instructed from Kumagai Gumi Co.,Ltd., BAJ was able to successfully introduce new technologies such as reinforcement of brick layering by using mesh wires and installations of corner bracing.

④ Support for NWSG (National Water Service Group)

【Funded by MPT, BATM, Shunko Konwakai and others】

Ever since BAJ’s well construction team became independent in 2017, BAJ has provided logistical support in areas of funding, sales activities and operational management. In 2018, the team conducted 133 well constructions or repairs in four villages, leading to satisfactory progress as a whole except for one unsuccessful well drilling.

II. Activities in Vietnam

SUMMARY

After the Vietnam War ended, BAJ sent supplies and goods to facilities such as orphanages. Following that opportunity, BAJ placed coordinators in Ho Chi Minh City and started full-scale activities in 2002. We were entrusted with "Investigation of Waste in Nine Cities of Vietnam" (funded by Japan Bank for International Cooperation) and submitted a report on waste handling in each city in 2001. At that time, we performed a test run of collecting garbage that was separated by citizens in the first district of Ho Chi Minh City and the second district of An Khanh Ward, across Saigon River. This revealed the true state of poor regions surrounding the urban area.

Along the riverside of An Khanh Ward, arrays of poor barracks were built illegally by migrant workers who had come from the countryside. There was no water or electricity. Children who could not attend school financially supported their household by selling lottery tickets. Also, many disadvantaged children had lost their parents and had to rely on their relatives. BAJ proceeded with educational support by negotiating with the children's guardians and schools and by establishing "Shine! Children of Asia" fund.

Resettlement of residents have taken place by the current redevelopment in An Khanh Ward, and as a result, most of the slums have been demolished. Thus, BAJ moved its activity location to Hue City of Thua Thien Hue Province. The city of Hue has many temples and castles suitable for sightseeing. However, along the moats of the castles of the old Nguyen Dynasty, slums have been formed and people have been living on the Huong River with no clean water or electricity. BAJ proceeded with educational support for children by giving free study classes and scholarships in those areas. Especially those who live on the water, make their living by seasonal labor such as collecting river sand with children, which prevents children from going to school. BAJ built schools near the river for convenience and created children's groups for cleaning Huong River and separating waste.

In farms near Hue City, where urbanization is in progress, problems of land pollution and foul odor by runoff of livestock manure has arisen. There is a tendency of poor farmers to sell the land and abandon agriculture. BAJ has been tackling this problem since 2011. Biogas digesters (BD) have been installed to facilitate the effective use of manure, and the organic fertilizer that is generated in the process, is utilized to grow food organically. Furthermore, stores that sell organic vegetables directly to consumers have been opened by groups of organic food growers who are working towards improving the income of farmers and solving environmental issues.

Eco-Friendly Agriculture

1. Project for Strengthening Agriculture and Livestock Management for Small-Scale Farmers 【Funded by JICA Grassroots Technical Cooperation Program, Asia Co-operative Development Fund, BAJ Fund】

The ancient capital of Hue, which still has many traditional temples, is now facing difficulty surviving. We conducted a survey on livestock farms in Hue City and encouraged installing BDs as an effective recycler of excrement and urine of pigs. We negotiated with local Hue councils to establish a subsidy to build BDs and have built 4 new BDs in 2018, and 90 in total since the project started. The installation fees (50,000 yen per unit) were covered by the microcredit system and the money from repayments made by farmers were used towards loans for the next farmers who wanted to install new BDs.

The gas that is produced by the BDs is used for cooking and street lamps, and the liquid fertilizer is utilized effectively as an organic fertilizer. Additionally, a direct sales store, “Hue Farmer’s Store” was opened with our recommendation to sell product directly to the consumer and is mainly run by farmer groups who installed BDs.

(1) Installation of BDs

We conducted a survey on livestock farms in three districts of Hue City (Thuy Xuan Ward, Thuy Bieu Ward, and Huong Long Ward) and installed 4 BDs in 2018.

Since this project is currently funded by JICA Grassroots Technical Cooperation Program and ends in April 2019, BAJ has decided to create a management structure and operational plan in discussion with our donor, JICA, and our counterpart, the Economic Bureau of Hue City staff before the project ends.

(2) Expanding Direct Sales Stores for Agriculture and Livestock Products

(i) Operating Direct Sales Stores

The direct sales store on Hai Ba Trung Street in Hue City, which opened in 2014, and the direct sales store on Phung Hung Street, which opened in October 2016, are opened daily and is operated mainly by 10 farmer suppliers.

Our first store was renovated in February and March taking into account a user-friendly design so that customers can easily pick up products. We are now expanding our business by selling beef and adopting new rules such as product purchasing methods.

We planned to let farmers operate the direct sales stores, however, it had been operating in the red after May in 2018 due to the advancement of new direct sales stores in the area. To improve the financial status, our staff has been managing the stores since September 2018 and has improved quality control, stocked new products, cut costs, and reduced the commission of direct sales agencies of the store. By November 2018, we have successfully swung the accounts back into the black.

(ii) Direct Sales Farm and Agricultural Field Trip Project

To improve organic farming techniques, there is a farm directly managed by the direct sales store in Thuy Bieu Ward. Agricultural field trips for consumers were held in July and October 2018, where they could attain hands-on experience in farming and buy vegetables that were not sold in stores. We had positive feedback from participants who visited the farm and the stores.

(iii) The Plan After Project Completion

The farm in Thuy Bieu Ward was established in 2017 as an experimental organic farm to produce various vegetables with the support from CCIJ Asia. The direct sales store business was operated by a farmer's group starting from the period when the support from CCIJ Asia ended in February 2018 till July 2018. However, BAJ has taken over the farm business from August, as there was a request for BAJ to manage the project thereafter. We plan to actively visit the consumer groups, accept Japanese visitors and establish a resting area with trash cans in one corner of the farm.

After the JICA business ends in April 2019, the management system of the direct sales store was planned to be maintained as a cooperative company association by a group of farmers. However, due to financial accounts being in the red, we decided to operate the store as part of our project. We are now exploring possibilities of "Agricultural Tourism" which includes hands-on farming experiences and field trips.

Considering the Children's Future and Environmental Issues

2. Environmental Education Project

【Funded by Canon Inc. and "Shine! Children of Asia" Fund (AJIKO)】

Environmental destruction has become a problem in many areas in Vietnam, where development is progressing rapidly. The government is striving to solve the problem and is actively promoting environmental regulations for companies. Educating consumers is essential especially in the case of food and water pollution. Environmental education in schools by BAJ has been getting attention and is increasingly being requested.

Moreover, rapid economic development widens the gap between the rich and the poor where some children in poorer areas are unable to attend school. BAJ has started various programs in Hue City for the future of the children living there.

(1) Environmental Classes in Primary School

At Thuy Xuan Primary School in Hue City, BAJ holds environmental lessons as part of a special curriculum called "The Time to Grow Life Skills". Using textbooks published by BAJ, we have carried out a total of 389 hours of lessons for 531 students from 3rd to 9th grade. These students include 155 students from Lam Mong Quang Junior High School and 61 students of Pham Quang Ai Junior High School in Quang Dien District. The content, including the program in other schools, is outlined below.

1	How to reduce garbage and finding out its causes	For 3 rd , 4 th and 5 th grade students (approx. 310 students)
2	Let's greet! (Role-playing)	
3	Basic knowledge about vegetables and making planters with plastic bottles	
4	The knowledge and practice of traffic safety	For 4 th and 5 th grade students (approx. 55 students)
5	The safety of vegetables and how to eat them safely	
6	Littering problems and making trash cans	For 6 th , 7 th , 8 th , and 9 th grade students (216 students)
7	Writing New Year's greeting cards for the supporters of AJIKO	
8	Site visit to the farm and store directly managed by BAJ	
9	Field trip to the royal palace of Hue and clean up activity in nearby parks	

(2) Education Support Project 【Funded by "Shine! Children of Asia" Fund (AJIKO)】

The "Shine! Children of Asia" Fund, which started in 2005 for education support, has 33 supporters (41 units; 2,000 JPY per unit) as of January 2019, and each month, 82,000 JPY was applied to school tuition and environmental education. As scholarships, we provided 300,000 VND each to 20 students from Thuy Xuan Primary School, 450,000 VND each to graduates from Thuy Xuan Primary School, and 500,000 VND each to students from Pham Quang Ai Junior High School and Lam Mong Quang Junior High School in 2018.

The details are below:

Name of School and Group	Grades of Scholarship Recipients	Number	Total
Thuy Xuan Primary School	1 st to 5 th grade	20 students	6,000,000 VND
Ca Hat Group Tu Hieu Group	Graduates from Thuy Xuan Primary School	12 students	5,400,000 VND
Lam Mong Quang Junior High School	1 st to 4 th grade	20 students	10,000,000 VND
Pham Quang Ai Junior High School	1 st to 4 th grade	15 students	7,500,000 VND

(Unit of Currency: VND; 100,000 VND = 475 JPY)

(3) Acceptance of Visitors

In Vietnam, interest in organic vegetables is increasing, making our farm visit events very well received. As the number of inquiries from Japanese students who want to visit our local activity sites are also increasing, we are taking into consideration of accepting them in the future.

The groups and individuals we received (limited to Japanese) in 2018 are listed below.

Visitors	Visiting Purpose	Dates
8 teachers from Komaba Toho High School; 1 tour manager	Study tour planning	August 14 th
1 JICA Tokyo staff	Project evaluation and monitoring	August 15 th to 17 th

1 supporter of the "Shine! Children of Asia" Fund	Visiting a direct sales store	August 17 th
1 student from Utsunomiya University	BAJ Internship Program	September 10 th to 15 th
1 teacher from Okayama Shoka University	Visiting a direct sales store and providing advice	October 21 st to 25 th

III. Activities of Tokyo Head Office

SUMMARY

We are pleased to announce that we celebrated the 25th anniversary of BAJ in November 2018. Although the Tokyo Head Office did not hold any major events, we would like to extend our appreciation for the support you have kindly given us.

BAJ was beset by unexpected troubles such as shooting rampages in Myanmar in August 2017 and natural disasters in 2018, but we managed to take appropriate actions and continue to carry out our projects with renewed determination and spirit. In 2018, the Tokyo Head Office recruited new staff for our overseas operations, provided back-office support such as visa applications for the BAJ staff working overseas, and held BAJ's Extraordinary General Meeting following the revision of certain Japanese laws affecting NPO operations. We also applied for governmental approval of an extension of BAJ's authorized NPO status.

Regarding public relations and fundraising, we received support in 2017 and 2018 from apparel companies and carried out campaigns to collect used clothes. Collected used clothes were bought by a clothes recycling company and the money raised was donated to BAJ. Most of the visitors on our website, which was renewed in 2018, came by searching the words "used clothes," "recycle," and "GAP." Moreover, an increasing number of corporations and individuals have been asking us about "CSR," "volunteering," "study tours," and "interning," etc., which resulted in more volunteers and visitors to the Tokyo Office. At the "Myanmar Festival," "Global Festa," and other events, many volunteers participated, and we raised many funds during an annual donation campaign.

We participated in a promotion of the movie "Passage of Life" released in October 2018, which was a joint production of Japan and Myanmar. We held exhibitions of paintings by the children of Myanmar in the Nakano Ward Office of Tokyo and Tsurugashima City of Saitama Prefecture, which had connections with the movie production team of Myanmar (Tsurugashima City is the host city of Myanmar's team for the Tokyo Olympics). This activity broadened BAJ's contacts outside the area of our normal network of associations.

As a result of this expanded networking, we had more than 30 attendees in each of the debriefing sessions held by our overseas staff and at other events.

BAJ is currently engaged in sending sets of bookcases with toys and books to children in Myanmar in

cooperation with the Tokyo Toy Museum. In addition, we initiated a crowdfunding campaign to raise funds to hold a “Japan Toy Museum” event in Myanmar so that children in Myanmar can enjoy playing with quality toys. We were successful in collecting enough funds and held the event for two days in the Yangon Gallery in Yangon in January 2019. The event was covered by local TV stations and newspapers and obtained a high rating.

We closed a BAJ bank account which was targeted in the “bank remittance fraud” in 2017 and subsequently opened a new bank account. Our application for the renewal of BAJ’s authorized NPO status is proceeding well.

BAJ Tokyo will continue to run the “Furu Kuru” used clothes recycling project. We will also continue to hold “BAJ Café” to introduce BAJ’s activities to volunteers and ask for their help in preparation to mailing BAJ’s periodic newsletters to our supporters. We will continue to carry out programs and events to enhance the understanding of BAJ’s international aid programs.

Deepening the Understanding of NGO Activities

1. BAJ Tokyo Office Operations

BAJ’s operations are funded by donations and membership fees paid by supporters. Overseas activities tend to get more attention in general, but the Tokyo Office who supports these operations, holds a big responsibility in fundraising and public relations. Therefore, we try to keep one informed of our activities through briefing sessions, the BAJ Newsletter, the BAJ Annual Report, website posts, email newsletters, and other communication tools. We are also seeking governmental subsidies and grants to obtain funds for our operations.

The list below is our supporting organizations, who supported us through membership fees and donations. Individual donors are not listed to protect their privacy. Furu Kuru donors are also not listed.

	Organizations
Myanmar	UNHCR, The Nippon Foundation, Yahoo, Kao Corporation, Kao Heart Pocket Club Kumagai Gumi, ABE RYO FOUNDATION, GREEN8, Royalty Marketing, ANA WonderFLY
Vietnam	JICA Partnership Program, Canon Inc., Consumer Co-operative Institute of Japan, JACCS “Shine! Children of Asia” Fund
General	Japan Development Service, Nikko Bussan Co., Ltd., Ohki Gumi, Yutaka Nursery, Birotasu Co., NPO Care Center YAWARAGI, Capital Industry Co., Ltd., Kokusai Kogyo Co.Ltd., TerraCycle Japan, Sowa Consultants Inc., On the way, Bookoff Corporation Limited, LU Hachioji, footfeel, Yahoo, gooddo, Aphyu

Myanmar : Book & Toy, School Construction (Kumagai Gumi), Improving Livelihoods of Women, Water Donation

Vietnam : “Shine! Children of Asia” Fund

General : Membership Fees, BAJ Donations, BAJ All-Round Supporters, Furu Kuru, HAPPY BOOK, Summer and Winter Donation,
Newsletter Subscriptions

(1) Main Projects and Donors

Below are the main projects and donors in 2017-2018:

	Project	Donor	Period	Amount
1	Rakhine State, Myanmar Repairs and maintenance of machineries including vehicles and peaceful co-existence activities	<ul style="list-style-type: none"> United Nations High Commissioner for Refugees 	Jan – Dec 2018	271,604,327 MMK 28,556,160 USD
2	Rakhine State, Myanmar School construction and community development	<ul style="list-style-type: none"> The Nippon Foundation 	Sep 2017 – Aug 2018	2,217,000 USD
3	Rakhine State, Myanmar Comprehensive development and empowerment of women in Rakhine state	<ul style="list-style-type: none"> UN WOMEN 	May 2018 – Mar 2019	242,009,480 MMK
4	Yangon, Myanmar Primary school construction (KUMAGAI STAR PROJECT)	<ul style="list-style-type: none"> Kumagai Gumi 	Nov 2018 – Mar 2019	7,550,000 JPY
5	Yangon, Myanmar Mobile Toy Museum by Japan Toy Museum	<ul style="list-style-type: none"> Japan Foundation Asia Center Crowd Funding 	Oct 2018 – Apr 2019	1,541,400 JPY
6	Yangon, Myanmar BOOK & TOY Library 100	<ul style="list-style-type: none"> Kumagai Gumi Abe Ryo Foundation ANA WonderFLY 	2018 – Present	518,000 JPY
7	Karen State, Myanmar Technical training school operation	<ul style="list-style-type: none"> The Nippon Foundation BAJ Funds 	Jan – Dec 2018	719,540 USD
8	Ayeyarwady Region, Myanmar Planting mangrove windbreaks for schools	<ul style="list-style-type: none"> Kao Corporation Kao Heart Pocket Club Mitsui Sumitomo Bank Volunteer Fund 	Jan – Sep 2018	1,400,000 JPY
9	Hue City, Vietnam Education support for children,	<ul style="list-style-type: none"> “Shine Children of Asia” Fund 	Apr 2005 – Present	912,000 JPY

	regional improvement, and environmental education			
10	Hue City, Vietnam Agricultural and livestock strengthening support for small-scale farmers	<ul style="list-style-type: none"> JICA Partnership Program 	Sep 2017 – Aug 2018	48,016,247 JPY
11	Hue City, Vietnam Training for organic vegetable farming and strengthening organizational capability	<ul style="list-style-type: none"> Asian Consumer Co-Operative Fund 	Apr 2017 – Feb 2018	850,000 JPY
12	Hue City, Vietnam Children’s Dream Support Fund	<ul style="list-style-type: none"> Canon Inc. and Canon Social Contribution JACCS Individual Donors 	Jan 2018 – Present	526,664 JPY
13	Tokyo, Japan Used clothes collection “Furu Kuru”	<ul style="list-style-type: none"> Gap Nikko Bussan Co.Ltd LUMINE Individual Donors Others 	Jan 2018 – Present	1,450,589 JPY
14	Tokyo, Japan Summer & Winter Donations	<ul style="list-style-type: none"> Terra Cycle Japan Individual Donors Others 	Jan 2018 – Present	1,164,750 JPY

(2) Membership Fees, Donations, Grants, and Subsidies

Please refer to the table below:

	2013	2014	2015	2016	2017	2018
Individual / Corporate Membership Fees	1,880,000	1,420,000	1,390,000	1,480,000	1,300,000	1,330,000
Donations	27,890,548	22,425,503	21,569,580	27,124,712	27,086,536	18,610,428
Grants	117,490,256	165,092,341	186,342,192	212,060,867	328,963,935	343,828,589
Subsidies	187,025,038	213,837,396	143,315,088	112,673,288	44,122,338	38,987,903
Project Revenue	3,528,430	8,840,774	7,611,554	10,109,152	5,807,733	3,253,691
Other revenue	13,835,164	5,916,524	691,939	6,026,322	1,237,259	114,444
Total	351,649,435	417,532,538	360,920,353	369,474,341	408,517,801	406,125,055

(Unit: JPY)

(3) Tokyo Operations

The collection of funds necessary for administrative expenses in operating overseas projects is less well comprehended compared to the funding for the actual projects. Therefore, in order to acquire enough for these administrative expenses, the Tokyo office is running the following unique programs:

(i) Furu Kuru (Used Clothes Collection)

Seven years have passed since we launched Furu Kuru, a project where used clothes are priced per weight by one recycling company and the revenue from selling the clothes is donated to BAJ. Publicity of this program such as posting leaflets to Social Welfare Councils throughout Japan and putting collection boxes in clothing stores, distributing shopping tickets in shopping centers within station buildings, etc., have made the project stable. Supporters who donate used clothes regularly are increasing.

Achievement since 2014 is as follows:

	2014	2015	2016	2017	2018
Weight (kg)	67,178	50,971	43,604	74,554	90,443
Amount (JPY)	713,713	776,720	701,209	1,202,575	1,459,988

(ii) BAJ Café

As the first step for volunteers to get involved in our international activities, we hold BAJ Café quarterly. While providing Vietnamese tea and snacks, we introduce BAJ's activities to volunteers and then request them to do simple work such as packing newsletters for mailing in the post. Once registered as a volunteer, one can take part in various kinds of activities suitable to one's skills, interests, and time, such as translation, illustration and design for leaflets, administrative work in the Tokyo office, and event support.

Promote BAJ activities

2. Public Relations

(1) Publishing Information

On our website, we publish information about our activities in Myanmar and Vietnam, events in Tokyo, recruitment for volunteers and interns, and recruitment for staff. For our email newsletters sent twice a month, we send information on our overseas activities and local life in the "BAJ Email Magazine" and we also send our latest information on volunteering opportunities and future events such as debriefing sessions in the "News & Events Email Magazine".

(2) Membership and Supporter System

Our membership fee is 10,000 yen per year and members receive the "BAJ Newsletter" and "Annual Report". As a way to connect our field staff and supporters, we publish reports from expatriate staff in every issue.

We also have a donation supporting system, “Shine! Children in Asia (Ajiko)” and “All-Round Supporter” for supporters who donate through regular bank withdrawals. Ajiko members donate a minimum of 2,000 yen per month. These donations are used to help children in Vietnam to attend school and receive environmental education. In the Ajiko program, members receive New Year greeting cards and an activity report from these children. Similarly, in the All-Round Supporter program, members donate a minimum of 1,000 yen per month. These funds are used for emergency assistance and for supporting all activities in general.

Please feel free to contact us to find out more:

Tel: +81-3-3372-9777 Fax: +81-3-5351-2395 Email: info@baj-npo.org

Website: www.baj-npo.org/english or search “BAJ”

(3) Accepting Interns

We accept interns at BAJ. Interns can choose to work short-term or long-term, and their work is based on their preferences. We believe accepting interns and volunteers is important for NGOs to connect to society.

3. General Affairs and Management

In our annual business plan, we have goals to improve the quality of our results, increase publicity of BAJ and the number of supporters, localize activities, and strengthen our ability to control projects. Thus, we support our staff to gain new skills by encouraging them to participate in trainings and seminars. We believe this is an effective way to get connected with other organizations and networks. We also carry out several management tasks such as holding board meetings and general meetings, managing human resource matters, dispatching experts to overseas project sites, arranging procurement, and taking in visitors.

As an NGO, we participated in a variety of conventions and events hosted by international aid organizations, governmental organizations, and other NGOs and NPOs. We shared information and set our proposal activities forward. The organizations and conventions we participated in 2018 are as follows:

Name of Organization / Group	Content
SDGs Civil Society Network	Appeal to companies and NGOs to support SDGs
J-FUN	Interact and share information with NGOs associated with UNHCR
Tokyo Toy Museum	Implementation of a joint enterprise, Book & Toy Library 100
NGO / Ministry of Foreign Affairs Periodical Conference	Make proposals and exchange opinions with the Ministry of Foreign Affairs
Care Center Yawaragi	Promote projects targeted for the elderly
NGO / JICA Conference	Exchange opinions and share information between JICA and NGOs
Japan NGO Center for International Cooperation (JANIC)	Propose project activities to international cooperation NGO groups and government
Biomedical Science Association	Share information about public health projects in Vietnam

International Council of Voluntary Agencies/ICVA (Proposal organization for humanitarian aid)	Collaborative NGO groups and UNHCR work together for humanitarian assistance
C's: Support Citizens' Organizations	Support for approval of NGOs and NGO activity system
Appropriate Technology Forum	Propose and promote appropriate technology aimed towards a sustainable world

Financial Report (January 1, 2018 – December 31, 2018)

INCOME AND EXPENDITURE

STATEMENT OF ACTIVITIES FOR FY 2018 (From January 1st, 2018 to December 31st, 2018)

	(Unit: JPY)
< INCOME >	
1. Membership Fees *1	1,330,000
2. Donations *2	18,610,428
3. Grants and Others	343,828,589
	Subsidies *3
	38,987,903
4. Revenue from Project Operations	3,253,691
5. Other Revenue	114,444
Total Income (A)	406,125,055
< EXPENDITURE >	
1. Project Cost	99,669,159
	Personnel Cost
	Other Costs
	358,115,993
2. Management Cost	11,121,733
	Personnel Cost
	Other Costs
	21,652,612
Total Expenditure (B)	390,890,338
Changes in Net Assets (A) - (B)	15,234,717
Balance Brought Forward from 2017 (C)	92,985,998
Balance to be Brought Forward to 2019 (A) - (B) + (C)	108,220,715

*1 Breakdown of Membership Fees	(Unit: JPY)
1. Individuals	1,000,000
2. Corporations	330,000
Total Membership Fees	1,330,000
*2 Breakdown of Donations and Grants	(Unit: JPY)
1. BAI Donation	1,791,950
2. All Round Supporter	1,820,000
3. Myanmar Donation	13,401,786
4. Vietnam Donation	578,692
5. "Shine! Children of Asia" Fund (Vietnam)	1,018,000
6. Nippon Foundation	266,986,076
(School Building Construction in Rakhine State)	
7. Nippon Foundation	76,842,513
(Hpa-an Technical Training School Project)	
Total Donation and Grants	362,439,017

NB: For all major donations, please refer to the table in "Domestic Activities Report 1. NPO Authorization Status and Fundraising (1) Fundraising"

*3 Breakdown of Subsidies	(Unit: JPY)
1. United Nations High Commissioner for Refugees (UNHCR)	
Technical Workshop for Repair and Maintenance of Vehicles and Machinery in Rakhine State, Myanmar	20,958,169
2. UN Women	
Comprehensive Development and Empowerment of Women in Rakhine State, Myanmar	11,730,983
3. Japan International Cooperation Agency	
Support for Small-sized Farmers to Strengthen Management of Agriculture and Livestock Industry in Hue City, Vietnam	6,298,751
Total Subsidies	38,987,903

Income and Expenditure for Each Operation

(Unit: PV)

ITEM	MYANMAR OPERATIONS					VIETNAM OPERATIONS	DOMESTIC OPERATIONS	PROJECT TOTAL	MANAGEMENT	TOTAL
	Northern Rakhine State Regional Development Project	School Building Construction and Community Development in Rakhine State	Secure Water Supply Program in the Central Dry Zone	KUMGAL STAR PROJECT	Project in Hpa-an Karen State					
I INCOME										
1 Membership Fees	0	0	0	0	0	0	0	0	1,330,000	1,330,000
2 Donations	201,939	338,391	11,443,344	0	165,112	1,586,692	400,000	14,135,478	4,474,950	18,610,428
3 Grants and Others	0	266,986,076	0	0	76,842,513	0	0	343,828,589	0	343,828,589
Subsidies	32,689,152	0	0	0	0	6,298,751	0	38,987,903	0	38,987,903
4 Revenue from Project Operations	166,454	1,373,608	114	0	139,266	0	1,512,249	3,191,691	62,000	3,253,691
5 Foreign Exchange Profit	0	0	0	0	0	0	0	0	0	0
6 Other Revenue	543	4,410	188	0	1,266	23,439	0	29,846	84,598	114,444
Total Income	33,056,088	268,702,485	11,443,646	0	77,148,157	7,908,882	1,912,249	400,173,507	5,951,548	406,125,055
II EXPENDITURE										
1 Personnel Expenses										
Salaries and Allowances	12,805,505	52,176,255	501,379	186,771	30,845,529	3,153,720	0	99,669,159	6,161,787	105,830,946
Statutory Benefits / Retirement Benefits / Retirement Mutual Aid Allowance	0	0	0	0	0	0	0	0	4,589,946	4,589,946
Subtotal for Personnel Expenses	12,805,505	52,176,255	501,379	186,771	30,845,529	3,153,720	0	99,669,159	11,124,733	110,790,892
2 Other Expenses										
Equipment	9,943,635	130,899,731	7,298,956	2,365,227	18,985,857	774,895	335,312	170,603,613	0	170,603,613
Expert Dispatch Fee	0	648,000	0	0	3,577,086	128,620	0	4,353,706	0	4,353,706
Public Relations Printing	1,729	79,293	599	0	117,736	1,688	996,330	1,197,375	1,525,458	2,722,833
Travel Expenses	1,704,281	16,951,828	219,737	31,191	8,588,731	1,346,068	4,870	28,846,706	466,457	29,313,163
Communication and Transportation	70,048	5,225,093	74,677	31,588	452,013	37,696	198,329	6,720,444	213,450	6,933,894
Consumable Goods	418,821	2,523,053	54,405	71,094	1,477,520	59,344	0	4,604,237	1,302,193	5,906,430
Repairs	1,395,313	18,520,476	168,991	0	1,338,558	40,102	0	21,463,440	0	21,463,440
Rental Fees	2,027,369	7,570,628	95,037	11,650	2,846,614	464,583	0	13,015,881	752,520	13,768,401
Depreciation	0	0	0	0	0	0	0	0	0	0
Insurance	228,090	2,434,401	3,643	0	1,147,046	211,020	0	4,024,200	368,029	4,392,229
Research and Training	4,669	261,226	631	0	98,249	2,167	0	366,942	123,616	490,558
Accounting Fees	0	0	0	0	0	0	0	0	734,490	734,490
Taxes and Dues	0	0	0	0	0	0	0	0	29,500	29,500
Corporate Tax etc.	0	0	0	0	0	0	0	0	70,000	70,000
Commission Paid	11,676	158,888	5,502	1,012	25,494	4,882	0	207,454	304,506	511,960
Foreign Exchange Loss	0	0	0	0	0	0	0	0	14,439,449	14,439,449
Miscellaneous	1,604,740	372,428	9,267	0	1,033,654	22,747	0	3,042,836	1,322,944	4,365,780
Subtotal for Other Expenses	18,041,371	185,645,045	7,931,445	2,511,762	39,688,558	3,093,812	1,534,841	258,446,834	21,652,612	280,099,446
Total Expenditure	30,946,876	237,821,300	8,432,824	2,698,533	70,534,087	6,247,532	1,534,841	358,115,993	32,774,345	390,890,338
Balance for 2018	2,211,212	30,881,185	3,010,822	-2,698,533	6,614,070	1,661,350	377,408	42,057,514	-26,822,297	15,234,717

BALANCE SHEET

Balance Sheet (As of December 31st, 2018)

< ASSETS >

(Unit: JPY)

Current Assets	Cash and Deposits	Cash	597,660	262,719,440
		Deposits	148,480,163	
		Cash and Deposits in Myanmar	109,692,318	
		Cash and Deposits in Vietnam	2,485,498	
	Current Assets	Merchandise	26,442	
		Advances	35,195	
		Accounts Receivable	0	
		Advance Payments	33,080	
Fixed Assets	Tangible Fixed Assets	Mechanical Equipment	1	1
		Investments and Other Assets	Rental Deposits	
	Total Assets			

< LIABILITIES >

Current Liabilities	Accrued Taxes	70,000	152,029,427
	Other Accounts Payable	183,489	
	Deferred Membership Fees	0	
	Deferred Donations	0	
	Deferred Grants	146,026,146	
	Deferred Subsidies	3,107,306	
	Other Advance Payments	0	
	Deposits Payable	1,165,169	
Fixed Liabilities	Suspense Receipts	1,477,317	2,469,299
	Accrued Retirement Benefits for Employees		
Total Liabilities			154,498,726

< Net Assets >

Balance Brought Forward from the Previous Year	92,985,998
Changes in Net Assets	15,234,717
Total Net Assets	108,220,715
Total Liabilities and Net Assets	262,719,441

Notes on Financial Statement

Notes on Financial Statement

1. Key Accounting Policies

The financial statement is prepared according to the NPO Accounting Standard (established by the NPO Accounting Standard Committee on July 20th, 2010). In this standard, Income and Expenditure Account Statement in Article 28, Paragraph 1 of the Act on Promotion of Specified Non-profit Activities is called Statement of Activities.

(1) Depreciation Method of Fixed Assets

Tangible fixed assets are depreciated by the straight-line method based on the provisions of the Corporation Tax Act.

(2) Accounting Standard for Allowances

*Allowance for retirement benefits of employees

To prepare retirement benefits of employees, the estimated allowance to be paid by the organization is calculated by subtracting the estimated payment made by the Smaller Enterprise Retirement Allowance Mutual Aid System from the accrued benefits to be paid at the end of year based on employment regulations.

(3) Accounting for Consumption Taxes

All accounts are tax inclusive.

2. Breakdown of Restricted Funds and Donations

Project Detail	Balance brought forward from the previous term	Amount received in the current term	Amount used in the current term	Notes		
				Closing Balance	Advances Received	Project Period
Repairs and Maintenance of Machineries including Vehicles and Peaceful Cohabitation Project in Rakhine State, Myanmar / UNHCR	2,903,466	20,644,221	20,958,169	0	2,589,518	2018/1/1-2018/12/31
School Building Constructions and Community Development Project in Rakhine State / Nippon Foundation	174,459,658	178,625,064	266,986,076	0	86,098,646	2017/9/1-2018/8/31 2018/9/1-2019/8/31
Management of Technical Training School in Hpa-an City, Karen State, Myanmar / Nippon Foundation	87,823,514	47,405,099	76,842,513	0	58,386,100	2018/1/1-2018/12/31 2019/1/1-2019/12/31
Support for Strengthening Management of Agriculture and Livestock Industry for Small-sized Farmers in Hue City, Vietnam / Japan International Cooperation Agency	460,539	7,538,960	7,481,711	0	517,788	2015/4/1-2016/3/31 2016/4/1-2017/3/31 2017/4/1-2018/3/31 2018/4/1-2019/3/31
Mobile Toy Museum in Myanmar / Japan Foundation Asia Center (The Grant Program for Promotion of Cultural Collaboration)	0	1,541,400	0	0	1,541,400	2018/10/1-2019/4/30

3. Details on Transactions with Board Members and Close Relatives (Unit: JPY)

Item	Amount shown in the financial statement	Transaction amount of directors and close relatives
(Statement of Activities)		
Membership Fees Received	1,300,000	90,000
Donations Received	18,610,428	209,838
Management Costs and Rent	752,520	660,000
Total	20,662,948	959,838

4. Breakdown of Changes in Fixed Assets (Unit: JPY)

Item	Acquisition Value	Asset Growth	Asset Decline	Depreciation Value	Cumulative Depreciation Value	Term-end Book Value
(Tangible Fixed Assets)						
Machine Equipment, Well Drilling Machines	15,422,173	0	0	0	15,422,172	1

Authorized Non-Profit Organization

Bridge Asia Japan

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